



**Board of Trustees**

Ron Zufall  
Andrea Hoheisel  
Joe Ayer  
Luke Wilson

**Superintendent**

Jim Cloney

**Shasta Union High School District  
Board of Trustees Regular Meeting**

Board Room  
Shasta Union High School District  
2200 Eureka Way Suite B, Redding, CA 96001  
July 9, 2024  
5:30 p.m. – Call to Order  
5:30 p.m. – Open Session

***Mission:***

*To inspire and prepare every student to succeed in high school and beyond.*

*Our Board and staff are committed to excellent education through academics, Career Technical Education, the arts, athletics and activities. Our students gain the confidence and skills to adapt in their ever-changing world. Together with our families, we develop responsible members of the community.*

***Vision:***

*Educating Every Student for Success*

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact Board Secretary Jim Cloney at (530) 241-3261 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Documents provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 2200 Eureka Way Suite B, Redding, CA during normal business hours. Online access to Board meeting materials can be found at <https://www.suhsd.net/Board/Board-MeetingS/index.html>.

**Agenda**

1. CALL PUBLIC SESSION TO ORDER
2. ROLL CALL
3. OPENING BUSINESS

- 3.1 Pledge of Allegiance
- 3.2 Mission and Vision Statements

4. PUBLIC COMMENT

The public may comment on any specific agenda item or any item of interest to the public that is within the Board's jurisdiction. The Board may limit comments to no more than three minutes pursuant to Board policy. The maximum time allowed for each agenda item shall be 20 minutes. The Board President may further limit the speaking time allowed in order to facilitate the progress of the meeting.

5. REORGANIZATION OF THE BOARD OF TRUSTEES FOR 2024 (*Discussion/Action*)

- 5.1 President-Elect (E.C. 35022)

Nominations  
Election

- 5.2 Clerk (E.C. 35022)

Nominations  
Election

6. APPROVAL OF AGENDA

## 7. APPROVAL OF CONSENT AGENDA

Items listed under the Consent Agenda are considered to be routine and are acted on by the Board of Trustees in one motion. There is no discussion of these items before the Board vote unless a member of the Board, staff, or public requests specific items be discussed and/or removed from the Consent Agenda. It is understood that the Administration recommends approval on all Consent Items. Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.

### 7.1 Administration

- A. Approve the 2026-2027 calendars for school and ESP
- B. Approve resolution revising the observance of Lincoln Day to February 16, 2027 for the 2026-2027 school year
- C. Annual review of the District's Intradistrict Open Enrollment Policy, BP 5116.1
- D. Approve District Organization Chart/Lines of Responsibility for 2024-25
- E. Approve resolution authorizing the Superintendent and designees the power to contract and the authority to purchase supplies, materials, apparatus, and equipment

### 7.2 Business Services

- A. Approve salary schedules for SSEA, ESP, CSEA, Confidential, Management and Supervisory
- B. Ratify Commercial Warrants and Payroll Distributions for June 2024
- C. Adopt resolution allowing Temporary Interfund Transfers
- D. Adopt resolution allowing Interfund Transfers
- E. Adopt resolution allowing Budget Transfers
- F. Approve Request to declare property as surplus (Transportation Department - Bus 71 and 72)

### 7.3 Instructional Services

- A. Approve courses for Shasta Adult School for 2024-25
- B. Approve funding applications for the 2024-25 Agricultural Incentive Grants for FHS and the District Farm
- C. Approve request to declare property as surplus (IT – computers and peripherals)
- D. Approve 2024-25 Consolidated Application for Funding Categorical Aid Programs

### 7.4 Human Resources

- A. Approve Human Resources Action Report
- B. Accept the Quarterly Report on the Williams Uniform Complaints for April 1 – June 30, 2024
- C. Annual review of District's Uniform Complaint Policy and Non-Discrimination Policy

## 8. REPORTS

### 8.1 Employee Associations

- A. Shasta Secondary Education Association – Layne McLean, President
- B. Educational Support Professionals Association – Rhonda Minch, President
- C. California School Employees Association – David Martin, President

### 8.2 Superintendent

### 8.3 Board Members

## 9. BUSINESS

### 9.1 Administration

- A. The Board will discuss the results of the 2023-24 Board Self-Evaluation (*Discussion*)

- B. Approval/ratification of revised employment agreement with Chief Business Official (*Action*)
- C. Approval/ratification of revised employment agreement with Associate Superintendent of Human Resources (*Action*)
- D. Approval/ratification of revised employment agreement with Associate Superintendent of Instructional Services (*Action*)
- E. Approval/ratification of revised employment agreement with Superintendent (*Action*)
- F. Approve minutes for the June 11, 2024 regular Board meeting (*Action*)
- G. Approve minutes for the June 20, 2024 special Board meeting (*Action*)
- H. Excuse Trustee Ayer's absence for the June 11, 2024 regular Board meeting (*Action*)
- I. Excuse Trustee Hoheisel's absence for the June 20, 2024 special Board meeting (*Action*)

## 9.2 Business Services

- A. Approve Business Service agreement with North Cow Creek (*Action*)
- B. Approve resolution ordering an election to authorize the issuance of general obligation bonds, establishing specifications of the election order, and requesting consolidation with other elections occurring on November 5, 2024 (*Action*)
- C. Approve Change Order Number 1 for U-Prep Artificial Turf Field to be ratified for a net increase to the contract KYA Services, LLC, in the amount of \$81,050.94 (*Action*)
- D. Approve Contract for DSA Inspector of Record for Multiple Site Shade Structure Project (*Action*)

## 9.3 Instructional Services

- A. Update on student expulsions and involuntary transfers for 2023-2024 (*Information*)
- B. The Board will conduct the first reading of the supplementary book *La Linea* by Ann Jaramillo (*Discussion/Action*)
- C. Review 2023-24 End-of-Year District Department Chair Reports (*Information*)

## 9.4 Human Resources

- A. Approve Declaration of Need for Fully Qualified Educators for the 2024-25 school year (*Action*)

## 10. CLOSED SESSION

### 10.1 Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957)

- 10.2 Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential.

## 11. ADVANCE PLANNING

### 11.1 Next Meeting Date: August 13, 2024

### 11.2 Suggested Future Agenda Items

## 12. ADJOURNMENT

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** 2026-27 Calendars – School Calendar and Educational Support Professionals (ESP)

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
The calendars for 2026-27 are presented for approval. The attached calendars have been addressed in negotiation meetings and developed in consultation with staff in various programs.



# Shasta Union High School District

## 2026-27 School Calendar

July 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

1st Quarter Ends: October 9 42  
 1st Semester Ends: December 18 44  
 3rd Quarter Ends: March 19 48  
 2nd Semester Ends: June 3 46

**Student Attendance Days (180)**  
**Minimum Days**  
**Finals**

August 2026						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2026						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2026						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2027						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2027						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2027						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

HOLIDAYS/RECESSES	
Labor Day	Sep 7
Veteran's Day Holiday	Nov 11
<i>(by law must be Nov 11 if a weekday)</i>	
Thanksgiving Break	Nov 23-27
Winter Break	Dec 21-Jan 4
Martin Luther King Day	Jan 18
Washington Day	Feb 15
Lincoln Day Observed	Feb 16
Presidents' Week	Feb 15-19
Spring Break	March 26-April 2
Memorial Day	May 31
Juneteenth Observed	June 18
<i>Easter - March 28</i>	

CERTIFICATED DATES	
School Starts:	August 12
School Ends:	June 3
District Work Days	Aug 11 June 4
Staff Development Days	Aug 10 Jan 4
Snow Day Makeup:	March 26
<i>(If snow day makeup is used, then March 26 holiday will be moved to March 30)</i>	

Board Approved:

# Shasta Union High School District

## 2026-27 ESP Calendar

July 2026						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

22

September 2026						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

20

January 2027						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

21

October 2026						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

17

February 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

21

May 2027						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

3

November 2026						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					


21

March 2027						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

3

June 2027						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

HOLIDAYS/RECESSES	
Labor Day	Sep 7
Veteran's Day Holiday	Nov 11
<i>(by law must be Nov 11 if a weekday)</i>	
Thanksgiving Break	Nov 23-27
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Washington Day	Feb 15
Lincoln Day Observed	Feb 16
Presidents' Week	Feb 15-19
Spring Break	March 26-April 2
Memorial Day	May 31
Juneteenth Observed	June 18
Easter - March 28	

ESP DATES	
School Starts: August 12	
School Ends: June 3	
ESP work day (all employees) Aug 10 	
Snow Day Makeup: March 26	
<i>(If snow day makeup is used, then March 26 holiday will be moved to March 30)</i>	

Board Approved:

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Observance of Lincoln Day for the 2026-27 School Year

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

Education Code 37220a (3) requires that the Monday or Friday of the week in which February 12 occurs shall be observed as "Lincoln Day." The governing board of a school district, by adoption of a resolution, may revise this date. The resolution presented authorizes the observance of "Lincoln Day" for the 2026-27 school year on Tuesday, February 16, 2027 in accordance with the allowances provided under Education Code 37220 (e).

**REFERENCES:**

Education Code 37220a (3) and Education Code 37220 (e)

**SHASTA UNION HIGH SCHOOL DISTRICT  
RESOLUTION NO. 24-XXX**

**RESOLUTION REVISING THE OBSERVANCE  
OF “LINCOLN DAY” IN THE 2026-27 SCHOOL YEAR**

WHEREAS, Education Code 37220a (3) requires that the Monday or Friday of the week in which February 12 occurs shall be observed as “Lincoln Day.” On the day that school is in session prior to the day on which schools are closed for that purpose, all public schools and educational institutions throughout the state shall hold exercises in memory of Abraham Lincoln.; and

WHEREAS; Except for Veterans Day, as designated in paragraph (8) of subdivision (a) of Education Code 37220, the governing board of a school district, by adoption of a resolution, may revise the date upon which the schools of the district close in observance of any of the holidays identified in subdivision (a).; and

NOW THEREFORE BE IT RESOLVED, that the Governing Board of the Shasta Union High School District votes to move the observance of “Lincoln Day” for the 2026-27 school year from Friday, February 12, 2027 to Tuesday, February 16, 2027 in accordance with the allowances provided under Education Code 37220 (e).

PASSED AND ADOPTED by the Board of Trustees of the Shasta Union High School District on this 9th day of July 2024 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

I, Ron Zufall, President of the Shasta Union High School District Board of Trustees, do hereby certify that the foregoing is a full, true, and correct copy of the resolution adopted by the Board of Trustees at a regularly called and conducted meeting held on said date.

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Ron Zufall, President  
Board of Trustees  
Shasta Union High School District  
Shasta County, California

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Board Policy 5116.1 – Intradistrict Open Enrollment

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

The Board desires to provide enrollment options that meet the diverse needs and interests of District students and parents/guardians, while also maximizing the efficient use of district facilities. Per Education Code 35160.5, 48980, the Board shall annually review Board Policy 5116.1: Intradistrict Open Enrollment.

**REFERENCES:**

Education Code 35160.5, 48980

Select the link to below to review Board Policy 5116.1

[Board Policy 5116.1](#)

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** District Organizational Chart/Lines of Responsibility

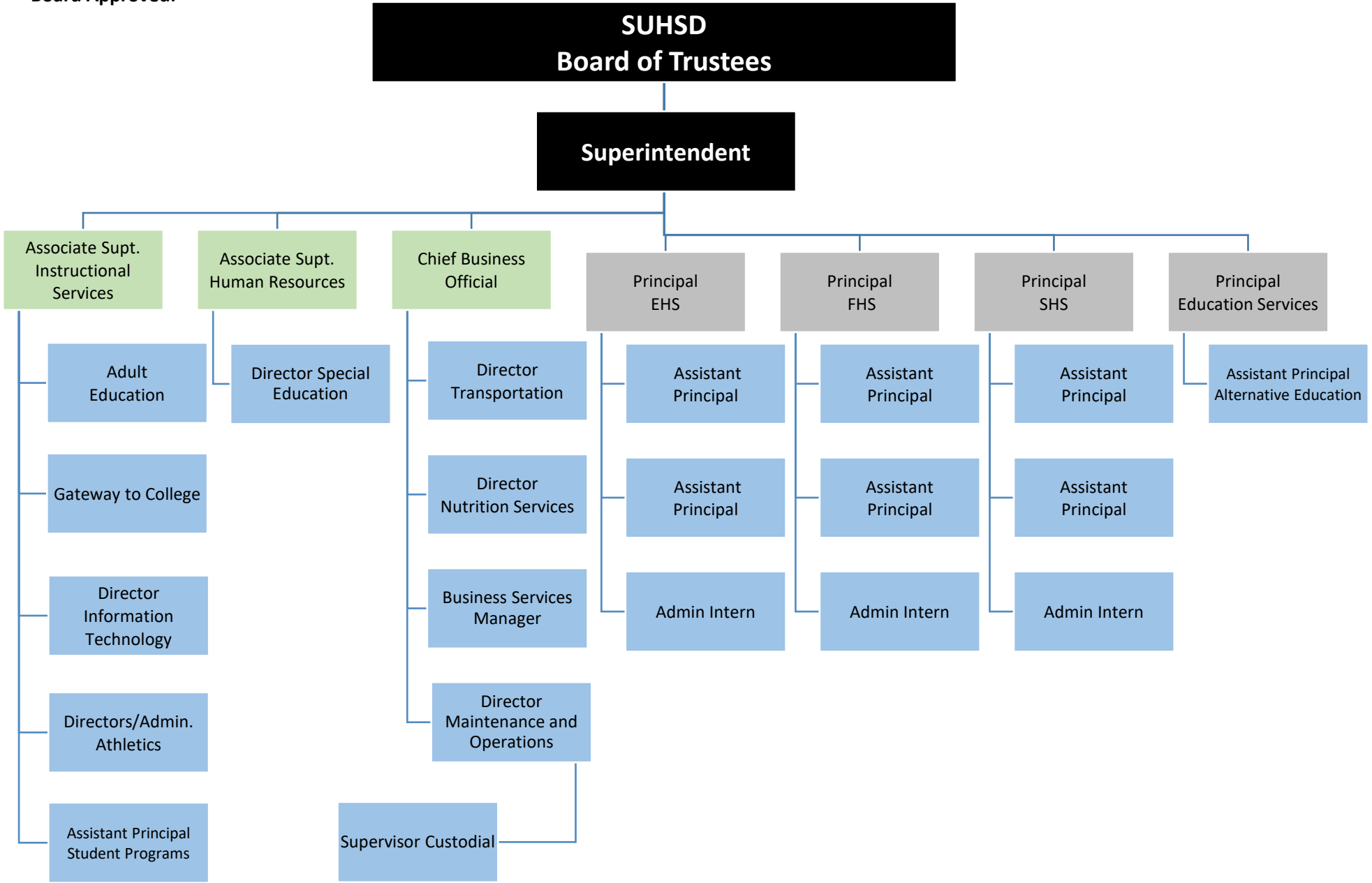
**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
Board Policy requires the Superintendent to maintain a District organization chart approved by the Board. The chart has been updated and will be presented to the Board for approval.

**REFERENCES:**  
Board Policy 2110

Organizational Chart  
Board Approved:



# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Resolution – Power to Contract and Authority to Purchase

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

Education Code Section 17604 provides that the Board may delegate to its Superintendent and his designees the power to contract, provided such contracts are ratified by the Governing Board. Education Code Section 17605 provides that the Board may delegate to employees of the District the authority to purchase supplies, materials, apparatus, and equipment involving an expenditure not to exceed an amount as specified in Section 20111 of the Public Contract Code subject to review by the Board every sixty days.

Administration recommends approval of the resolution authorizing the Superintendent, the Chief Business Official, Associate Superintendent of Instructional Services and Associate Superintendent of Human Resources to enter into contracts as provided for in the Education Code on behalf of the District, and each have the authority to purchase supplies, materials, apparatus, and equipment involving an expenditure not to exceed an amount as specified in the Public Contract Code. This resolution is presented annually for approval.

**REFERENCES:**

Education Code 17604, 17605; Public Contract Code 20111



**SHASTA UNION HIGH SCHOOL DISTRICT  
RESOLUTION #24-XXX  
FOR AUTHORIZING SIGNATURES**

**WHEREAS**, Education Code Section 17604 provides that the Shasta Union High School District Governing Board may delegate to its Superintendent and his designees the power to contract, provided such contracts are ratified by the Governing Board, and

**WHEREAS**, Education Code Section 17605 provides that the Governing Board may delegate to employees of the District the authority to purchase supplies, materials, apparatus, and equipment involving an expenditure not to exceed an amount as specified in Section 20111 of the Public Contract Code subject to review by the Board every sixty days, and

**NOW, THEREFORE, BE IT RESOLVED** that the Superintendent, the Chief Business Official, Associate Superintendent of Instructional Services and Associate Superintendent of Human Resources may enter into contracts as provided for in the Education Code on behalf of the District, and each have the authority to purchase supplies, materials, apparatus, and equipment involving an expenditure not to exceed an amount as specified in the Public Contract Code.

**PASSED AND ADOPTED BY** the Governing Board of the Shasta Union High School District on this 9<sup>th</sup> day of July 2024 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAINED:

I, Jim Cloney, Secretary of the Governing Board of the Shasta Union High School District, Shasta County, California, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Board at a meeting thereof held at its regular place of meeting on the date shown above and by the vote above stated, which resolution is on file in the office of said Board.

Signed \_\_\_\_\_  
Secretary of the Governing Board

In accordance with the provisions of Education Code, the following individuals are authorized to sign for the District as noted:

Signature	Title
_____	Superintendent
_____	Chief Business Official
_____	Associate Superintendent of Human Resources
_____	Associate Superintendent of Instructional Services

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Certificated Shasta Secondary Education Association (SSEA), Classified Education Support Professionals (ESP), Classified School Employee Association, Shasta High Chapter #181 (together CSEA), Supervisory, Management, and Confidential Salary Schedules

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

It is requested the Board approve the revisions to the SSEA, ESP, CSEA, Supervisory, Management, and Confidential salary schedules. The schedules have been updated based on the negotiated salary agreements approved by the board at the May 25, 2022 special board meeting. Based upon the agreed formula for calculating the percentage salary increase using the 2024-25 statutory cost-of-living adjustment (COLA) of 1.07%, the percentage increase (75%) to the salary schedules is 0.80%. All relevant salary schedules have been adjusted to reflect the 0.80% increase effective July 1, 2024.

**REFERENCES:**

AB 1200

## SCHEDULE A - CERTIFICATED 184 DAYS

	Column A	Column I	Column IA	Column II	Column III	III With Masters	Column IV	IV With Masters	Column V	V With Masters	V With Doctorate
1	51,631	56,245	57,536	58,826	60,116	61,398	61,405	62,687	64,526	65,808	67,582
2		57,536	58,826	60,116	61,405	62,687	64,130	65,412	67,361	68,643	70,417
3		58,826	60,116	61,405	63,732	65,014	66,948	68,230	70,185	71,467	73,241
4		60,116	61,405	63,342	66,568	67,850	69,784	71,066	73,015	74,297	76,071
5		62,941	64,554	66,166	69,390	70,672	72,615	73,897	75,837	77,119	78,893
6			65,969	68,998	72,220	73,502	75,441	76,723	78,665	79,947	81,721
7			67,381	71,822	75,045	76,327	78,267	79,549	81,493	82,775	84,549
8				74,652	77,874	79,156	81,093	82,375	84,322	85,604	87,378
9				77,476	80,701	81,983	83,925	85,207	87,141	88,423	90,197
10				80,304	83,529	84,811	86,740	88,022	89,973	91,255	93,029
11				83,130	86,355	87,637	89,573	90,855	92,800	94,082	95,856
12									95,634	96,916	98,690
14									97,045	98,327	100,101
16									98,454	99,736	101,510
18									99,871	101,153	102,927
20									101,286	102,568	104,342
22									102,701	103,983	105,757
24									104,115	105,397	107,171
26									105,529	106,811	108,585
28									106,941	108,223	109,997
30									108,393	109,675	111,449
32									109,843	111,125	112,899
34									112,741	114,023	115,797

COLUMN IA DESIGNATED SUBJECT CRED +15  
 COLUMN II BA + 30 OR DS CRED + 30  
 COLUMN III BA + 45 OR MA  
 COLUMN IV BA + 60 OR MA + 15  
 COLUMN V BA + 75 OR MA + 30  
 Maximum credit for experience- 11 years

ADMINISTRATIVE INTERNS ART 9.6.7 (1/2 DEC, 1/2 JUN)  
 RETIREMENT STIPEND (Flat Rate)

\$5,772  
 \$7,500

~ 3.00% EFFECTIVE 7/1/20  
 ~ 5.92% EFFECTIVE 7/1/22  
 ~ 2.08% EFFECTIVE 7/1/22  
 ~ 6.17% EFFECTIVE 7/1/23  
 ~ 0.80% EFFECTIVE 7/1/24

## SCHEDULE A - CERTIFICATED 189 DAYS

	Column A	Column I	Column IA	Column II	Column III	III With Masters	Column IV	IV With Masters	Column V	V With Masters	V With Doctorate
1	53,034	57,773	59,099	60,424	61,749	63,031	63,074	64,356	66,279	67,561	69,335
2		59,099	60,424	61,749	63,074	64,356	65,873	67,155	69,191	70,473	72,247
3		60,424	61,749	63,074	65,464	66,746	68,768	70,050	72,092	73,374	75,148
4		61,749	63,074	65,063	68,376	69,658	71,680	72,962	74,999	76,281	78,055
5		64,651	66,308	67,964	71,275	72,557	74,589	75,871	77,898	79,180	80,954
6			67,762	70,873	74,182	75,464	77,491	78,773	80,803	82,085	83,859
7			69,212	73,774	77,084	78,366	80,394	81,676	83,707	84,989	86,763
8				76,680	79,990	81,272	83,297	84,579	86,614	87,896	89,670
9				79,581	82,894	84,176	86,205	87,487	89,509	90,791	92,565
10				82,486	85,799	87,081	89,097	90,379	92,417	93,699	95,473
11				85,389	88,702	89,984	92,007	93,289	95,322	96,604	98,378
12									98,233	99,515	101,289
14									99,682	100,964	102,738
16									101,130	102,412	104,186
18									102,585	103,867	105,641
20									104,038	105,320	107,094
22									105,492	106,774	108,548
24									106,945	108,227	110,001
26									108,396	109,678	111,452
28									109,847	111,129	112,903
30									111,338	112,620	114,394
32									112,828	114,110	115,884
34									115,805	117,087	118,861

COLUMN IA DESIGNATED SUBJECT CRED +15  
 COLUMN II BA + 30 OR DS CRED + 30  
 COLUMN III BA + 45 OR MA  
 COLUMN IV BA + 60 OR MA + 15  
 COLUMN V BA + 75 OR MA + 30  
 Maximum credit for experience- 11 years

ADMINISTRATIVE INTERNS ART 9.6.7 (1/2 DEC, 1/2 JUN)  
 RETIREMENT STIPEND (Flat Rate)

\$5,772  
 \$7,500

~ 3.00% EFFECTIVE 7/1/20  
 ~ 5.92% EFFECTIVE 7/1/22  
 ~ 2.08% EFFECTIVE 7/1/22  
 ~ 6.17% EFFECTIVE 7/1/23  
 ~ 0.80% EFFECTIVE 7/1/24

## SCHEDULE A - CERTIFICATED 194 DAYS

	Column A	Column I	Column IA	Column II	Column III	III With Masters	Column IV	IV With Masters	Column V	V With Masters	V With Doctorate
1	54,437	59,302	60,663	62,023	63,383	64,665	64,743	66,025	68,033	69,315	71,089
2		60,663	62,023	63,383	64,743	66,025	67,615	68,897	71,022	72,304	74,078
3		62,023	63,383	64,743	67,196	68,478	70,587	71,869	73,999	75,281	77,055
4		63,383	64,743	66,785	70,185	71,467	73,576	74,858	76,983	78,265	80,039
5		66,362	68,062	69,762	73,161	74,443	76,562	77,844	79,959	81,241	83,015
6			69,554	72,748	76,145	77,427	79,541	80,823	82,940	84,222	85,996
7			71,043	75,725	79,123	80,405	82,521	83,803	85,922	87,204	88,978
8				78,709	82,107	83,389	85,501	86,783	88,905	90,187	91,961
9				81,686	85,087	86,369	88,486	89,768	91,877	93,159	94,933
10				84,668	88,069	89,351	91,454	92,736	94,862	96,144	97,918
11				87,648	91,048	92,330	94,441	95,723	97,844	99,126	100,900
12									100,831	102,113	103,887
14									102,319	103,601	105,375
16									103,805	105,087	106,861
18									105,299	106,581	108,355
20									106,790	108,072	109,846
22									108,283	109,565	111,339
24									109,774	111,056	112,830
26									111,264	112,546	114,320
28									112,753	114,035	115,809
30									114,284	115,566	117,340
32									115,813	117,095	118,869
34									118,869	120,151	121,925

COLUMN IA DESIGNATED SUBJECT CRED +15

COLUMN II BA + 30 OR DS CRED + 30

COLUMN III BA + 45 OR MA

COLUMN IV BA + 60 OR MA + 15

COLUMN V BA + 75 OR MA + 30

Maximum credit for experience- 11 years

ADMINISTRATIVE INTERNS ART 9.6.7 (1/2 DEC, 1/2 JUN)

\$5,772

RETIREMENT STIPEND (Flat Rate)

\$7,500

Nurse &amp; Speech Pathologist moved to Schedule D, Athletic Director changed to Certificated on 7/1/22

~ 3.00% EFFECTIVE 7/1/20

~ 5.92% EFFECTIVE 7/1/22

~ 2.08% EFFECTIVE 7/1/22

~ 6.17% EFFECTIVE 7/1/23

~ 0.80% EFFECTIVE 7/1/24

## SCHEDULE A - CERTIFICATED 199 DAYS

	Column A	Column I	Column IA	Column II	Column III	III With Masters	Column IV	IV With Masters	Column V	V With Masters	V With Doctorate
1	55,840	60,830	62,226	63,621	65,016	66,298	66,411	67,693	69,786	71,068	72,842
2		62,226	63,621	65,016	66,411	67,693	69,358	70,640	72,852	74,134	75,908
3		63,621	65,016	66,411	68,928	70,210	72,406	73,688	75,907	77,189	78,963
4		65,016	66,411	68,506	71,994	73,276	75,473	76,755	78,967	80,249	82,023
5		68,072	69,817	71,560	75,047	76,329	78,535	79,817	82,019	83,301	85,075
6			71,347	74,623	78,107	79,389	81,591	82,873	85,078	86,360	88,134
7			72,874	77,677	81,162	82,444	84,648	85,930	88,136	89,418	91,192
8				80,737	84,223	85,505	87,704	88,986	91,197	92,479	94,253
9				83,792	87,280	88,562	90,767	92,049	94,245	95,527	97,301
10				86,850	90,339	91,621	93,811	95,093	97,307	98,589	100,363
11				89,906	93,395	94,677	96,875	98,157	100,366	101,648	103,422
12									103,430	104,712	106,486
14									104,956	106,238	108,012
16									106,480	107,762	109,536
18									108,013	109,295	111,069
20									109,543	110,825	112,599
22									111,074	112,356	114,130
24									112,603	113,885	115,659
26									114,132	115,414	117,188
28									115,659	116,941	118,715
30									117,229	118,511	120,285
32									118,798	120,080	121,854
34									121,932	123,214	124,988

COLUMN IA DESIGNATED SUBJECT CRED +15  
 COLUMN II BA + 30 OR DS CRED + 30  
 COLUMN III BA + 45 OR MA  
 COLUMN IV BA + 60 OR MA + 15  
 COLUMN V BA + 75 OR MA + 30  
 Maximum credit for experience- 11 years

ADMINISTRATIVE INTERNS ART 9.6.7 (1/2 DEC, 1/2 JUN)  
 RETIREMENT STIPEND (Flat Rate)

\$5,772  
 \$7,500

~ 3.00% EFFECTIVE 7/1/20  
 ~ 5.92% EFFECTIVE 7/1/22  
 ~ 2.08% EFFECTIVE 7/1/22  
 ~ 6.17% EFFECTIVE 7/1/23  
 ~ 0.80% EFFECTIVE 7/1/24

## SALARY SCHEDULE B COUNSELORS 199 ASSIGNMENT

	Column A	Column III	III With Masters	Column IV	IV With Masters	Column V	V With Masters	V With Doctorate
1	56,563	62,848	64,130	66,343	67,625	69,815	71,097	72,871
2		65,908	67,190	69,401	70,683	72,879	74,161	75,935
3		68,964	70,246	72,457	73,739	75,937	77,219	78,993
4		72,037	73,319	75,523	76,805	79,003	80,285	82,059
5		75,096	76,378	78,581	79,863	82,063	83,345	85,119
6		78,154	79,436	81,645	82,927	85,123	86,405	88,179
7		81,216	82,498	84,705	85,987	88,189	89,471	91,245
8		84,278	85,560	87,765	89,047	91,249	92,531	94,305
9		87,340	88,622	90,822	92,104	94,313	95,595	97,369
10		90,402	91,684	93,885	95,167	97,373	98,655	100,429
11		93,462	94,744	96,951	98,233	100,427	101,709	103,483
12						103,491	104,773	106,547
14						105,023	106,305	108,079
16						106,555	107,837	109,611
18						108,085	109,367	111,141
20						109,615	110,897	112,671
22						111,145	112,427	114,201
24						112,675	113,957	115,731
26						114,207	115,489	117,263
28						115,739	117,021	118,795
30						117,312	118,594	120,368
32						118,885	120,167	121,941
34						122,036	123,318	125,092

ADMINISTRATIVE INTERNS ART 9.6.7 (1/2 DEC, 1/2 JUN)  
 RETIREMENT STIPEND (Flat Rate)

\$5,772  
 \$7,500

~ 3.00% EFFECTIVE 7/1/20  
 ~ 5.92% EFFECTIVE 7/1/22  
 ~ 2.08% EFFECTIVE 7/1/22  
 ~ 6.17% EFFECTIVE 7/1/23  
 ~ 0.80% EFFECTIVE 7/1/24

**SHASTA UNION HIGH SCHOOL DISTRICT**  
**SALARY SCHEDULE B COUNSELORS 210 ASSIGNMENT**

**7/1/24**

	Column A	Column III	III With Masters	Column IV	IV With Masters	Column V	V With Masters	V With Doctorate
1	59,690	66,322	67,604	70,010	71,292	73,674	74,956	76,730
2		69,551	70,833	73,237	74,519	76,908	78,190	79,964
3		72,776	74,058	76,463	77,745	80,135	81,417	83,191
4		76,019	77,301	79,698	80,980	83,370	84,652	86,426
5		79,247	80,529	82,925	84,207	86,599	87,881	89,655
6		82,474	83,756	86,158	87,440	89,829	91,111	92,885
7		85,705	86,987	89,387	90,669	93,064	94,346	96,120
8		88,936	90,218	92,617	93,899	96,293	97,575	99,349
9		92,168	93,450	95,842	97,124	99,526	100,808	102,582
10		95,399	96,681	99,075	100,357	102,755	104,037	105,811
11		98,628	99,910	102,310	103,592	105,979	107,261	109,035
12						109,212	110,494	112,268
14						110,828	112,110	113,884
16						112,445	113,727	115,501
18						114,060	115,342	117,116
20						115,674	116,956	118,730
22						117,289	118,571	120,345
24						118,903	120,185	121,959
26						120,520	121,802	123,576
28						122,137	123,419	125,193
30						123,797	125,079	126,853
32						125,457	126,739	128,513
34						128,782	130,064	131,838

ADMINISTRATIVE INTERNS ART 9.6.7 (1/2 DEC, 1/2 JUN)  
 RETIREMENT STIPEND (Flat Rate)

\$5,772  
 \$7,500

~ 3.00% EFFECTIVE 7/1/20  
 ~ 5.92% EFFECTIVE 7/1/22  
 ~ 2.08% EFFECTIVE 7/1/22  
 ~ 6.17% EFFECTIVE 7/1/23  
 ~ 0.80% EFFECTIVE 7/1/24



## SALARY SCHEDULE C-COUNSELOR - 204 DAY ASSIGNMENT

	Column III	III With Masters	Column IV	IV With Masters	Column V	V With Masters	V With Doctorate
1	64,433	65,715	68,006	69,288	71,580	72,862	74,636
2	67,571	68,853	71,142	72,424	74,720	76,002	77,776
3	70,705	71,987	74,278	75,560	77,855	79,137	80,911
4	73,845	75,127	77,416	78,698	80,993	82,275	84,049
5	76,978	78,260	80,553	81,835	84,131	85,413	87,187
6	80,123	81,405	83,693	84,975	87,264	88,546	90,320
7	83,258	84,540	86,833	88,115	90,404	91,686	93,460
8	86,396	87,678	89,967	91,249	93,532	94,814	96,588
9	89,532	90,814	93,101	94,383	96,674	97,956	99,730
10	92,670	93,952	96,236	97,518	99,812	101,094	102,868
11	95,808	97,090	99,378	100,660	102,951	104,233	106,007
12					106,085	107,367	109,141
14					107,652	108,934	110,708
16					109,219	110,501	112,275
18					110,789	112,071	113,845
20					112,359	113,641	115,415
22					113,930	115,212	116,986
24					115,501	116,783	118,557
26					117,069	118,351	120,125
28					118,637	119,919	121,693
30					120,248	121,530	123,304
32					121,858	123,140	124,914
34					125,080	126,362	128,136

ADMINISTRATIVE INTERNS ART 9.6.7 (1/2 DEC, 1/2 JUN) \$5,772  
 RETIREMENT STIPEND (Flat Rate) \$7,500

~ 3.00% EFFECTIVE 7/1/20  
 ~ 5.92% EFFECTIVE 7/1/22  
 ~ 2.08% EFFECTIVE 7/1/22  
 ~ 6.17% EFFECTIVE 7/1/23  
 ~ 0.80% EFFECTIVE 7/1/24

PENDING BOARD APPROVAL ON 07/09/2024

## SALARY SCHEDULE D - NURSES, SPEECH - 194 DAY ASSIGNMENT

	Intern	Column V	V With Masters	V With Doctorate
1	69,101	76,763	78,045	79,819
2	72,463	80,128	81,410	83,184
3		83,490	84,772	86,546
4		86,859	88,141	89,915
5		90,224	91,506	93,280
6		93,586	94,868	96,642
7		96,953	98,235	100,009
8		100,315	101,597	103,371
9		103,680	104,962	106,736
10		107,047	108,329	110,103
11		110,411	111,693	113,467
12		113,778	115,060	116,834
14		115,462	116,744	118,518
16		117,145	118,427	120,201
18		118,822	120,104	121,878
20		120,498	121,780	123,554
22		122,184	123,466	125,240
24		123,871	125,153	126,927
26		125,553	126,835	128,609
28		127,236	128,518	130,292
30		128,963	130,245	132,019
32		130,690	131,972	133,746
34		134,140	135,422	137,196

ADMINISTRATIVE INTERNS ART 9.6.7 (1/2 DEC, 1/2 JUN)  
 RETIREMENT STIPEND (Flat Rate)

\$5,772  
 \$7,500

~ 3.00% EFFECTIVE 7/1/20  
 ~ 5.92% EFFECTIVE 7/1/22  
 ~ 2.08% EFFECTIVE 7/1/22  
 ~ 6.17% EFFECTIVE 7/1/23  
 ~ 0.80% EFFECTIVE 7/1/24

PENDING BOARD APPROVAL ON 07/09/2024

## SALARY SCHEDULE D - PSYCHOLOGIST - 199 DAY ASSIGNMENT

	Intern	Column V	V With Masters	V With Doctorate
1	70,882	78,741	80,023	81,797
2	74,330	82,193	83,475	85,249
3		85,642	86,924	88,698
4		89,097	90,379	92,153
5		92,550	93,832	95,606
6		95,998	97,280	99,054
7		99,452	100,734	102,508
8		102,900	104,182	105,956
9		106,352	107,634	109,408
10		109,806	111,088	112,862
11		113,257	114,539	116,313
12		116,711	117,993	119,767
14		118,438	119,720	121,494
16		120,165	121,447	123,221
18		121,884	123,166	124,940
20		123,604	124,886	126,660
22		125,334	126,616	128,390
24		127,063	128,345	130,119
26		128,789	130,071	131,845
28		130,515	131,797	133,571
30		132,287	133,569	135,343
32		134,058	135,340	137,114
34		137,597	138,879	140,653

ADMINISTRATIVE INTERNS ART 9.6.7 (1/2 DEC, 1/2 JUN)  
 RETIREMENT STIPEND (Flat Rate)

\$5,772  
 \$7,500

~ 3.00% EFFECTIVE 7/1/20  
 ~ 5.92% EFFECTIVE 7/1/22  
 ~ 2.08% EFFECTIVE 7/1/22  
 ~ 6.17% EFFECTIVE 7/1/23  
 ~ 0.80% EFFECTIVE 7/1/24

PENDING BOARD APPROVAL ON 07/09/2024

## SALARY SCHEDULE E-CERTIFICATED 220 DAYS

	Column I	Column II	Column III	III With Masters	Column IV	IV With Masters	Column V	V With Masters	V With Doctorate
1	61,800	65,668	69,522	70,804	73,379	74,661	77,240	78,522	80,296
2	65,185	69,048	72,900	74,182	76,760	78,042	80,623	81,905	83,679
3	68,567	72,435	76,283	77,565	80,146	81,428	84,008	85,290	87,064
4	71,954	75,817	79,664	80,946	83,531	84,813	87,396	88,678	90,452
5	75,334	79,204	83,055	84,337	86,911	88,193	90,773	92,055	93,829
6		82,587	86,439	87,721	90,300	91,582	94,164	95,446	97,220
7		85,972	89,826	91,108	93,711	94,993	97,548	98,830	100,604
8		89,359	93,211	94,493	97,076	98,358	100,933	102,215	103,989
9		92,745	96,596	97,878	100,461	101,743	104,318	105,600	107,374
10		96,124	99,980	101,262	103,842	105,124	107,701	108,983	110,757
11		99,513	103,365	104,647	107,228	108,510	111,088	112,370	114,144
12							114,474	115,756	117,530
14							116,165	117,447	119,221
16							117,857	119,139	120,913
18							119,552	120,834	122,608
20							121,248	122,530	124,304
22							122,939	124,221	125,995
24							124,629	125,911	127,685
26							126,323	127,605	129,379
28							128,016	129,298	131,072
30							129,756	131,038	132,812
32							131,496	132,778	134,552
34							134,967	136,249	138,023

ADMINISTRATIVE INTERNS ART 9.6.7 (1/2 DEC, 1/2 JUN) \$5,772  
 RETIREMENT STIPEND (Flat Rate) \$7,500

~ 3.00% EFFECTIVE 7/1/20  
 ~ 5.92% EFFECTIVE 7/1/22  
 ~ 2.08% EFFECTIVE 7/1/22  
 ~ 6.17% EFFECTIVE 7/1/23  
 ~ 0.80% EFFECTIVE 7/1/24

PENDING BOARD APPROVAL ON 07/09/2024

## SCHEDULE H - CERTIFICATED 204 DAYS

	Column I	Column II	Column III	III With Masters	Column IV	IV With Masters	Column V	V With Masters	V With Doctorate
1	62,359	62,360	62,360	63,642	62,360	63,642	71,539	72,821	74,595
2	62,360	62,360	62,360	63,642	71,101	72,383	74,683	75,965	77,739
3	62,360	62,360	70,660	71,942	74,225	75,507	77,814	79,096	80,870
4	62,360	70,227	73,803	75,085	77,369	78,651	80,951	82,233	84,007
5	69,782	73,358	76,931	78,213	80,508	81,790	84,080	85,362	87,136
6		76,498	80,070	81,352	83,641	84,923	87,215	88,497	90,271
7		79,629	83,202	84,484	86,775	88,057	90,351	91,633	93,407
8		82,766	86,339	87,621	89,908	91,190	93,488	94,770	96,544
9		85,897	89,473	90,755	93,047	94,329	96,613	97,895	99,669
10		89,032	92,608	93,890	96,168	97,450	99,752	101,034	102,808
11		92,165	95,741	97,023	99,309	100,591	102,887	104,169	105,943
12							106,029	107,311	109,085
14							107,592	108,874	110,648
16							109,154	110,436	112,210
18							110,725	112,007	113,781
20							112,295	113,577	115,351
22							113,864	115,146	116,920
24							115,432	116,714	118,488
26							116,999	118,281	120,055
28							118,566	119,848	121,622
30							120,174	121,456	123,230
32							121,783	123,065	124,839
34							124,996	126,278	128,052

ADMINISTRATIVE INTERNS ART 9.6.7 (1/2 DEC, 1/2 JUN) \$5,772  
 RETIREMENT STIPEND (Flat Rate) \$7,500

~ 3.00% EFFECTIVE 7/1/20  
 ~ 5.92% EFFECTIVE 7/1/22  
 ~ 2.08% EFFECTIVE 7/1/22  
 ~ 6.17% EFFECTIVE 7/1/23  
 ~ 0.80% EFFECTIVE 7/1/24

PENDING BOARD APPROVAL ON 07/09/2024  
 July 9, 2024

**SHASTA UNION HIGH SCHOOL DISTRICT  
COACHING/ATHLETICS - COMPENSATED EXTRA DUTY  
7/1/2024**

Appendix B

Schedule A Column 1/Step 1      \$56,245

SPORT	% OF COLUMN 1/STEP 1	PAY RATE	MONTH PAID	SPORT	% OF COLUMN 1/STEP 1	PAY RATE	MONTH PAID
<b>FOOTBALL (8)</b>				<b>SOCCER (3/3 B/G)</b>			
HEAD VARSITY (1) *	10.50%	5,906	DEC	BOYS VARSITY (1)	7.00%	3,937	MARCH
ASST VARSITY A (2) *	8.50%	4,781	DEC	BOYS VARSITY ASST (1)	3.00%	1,687	MARCH
ASST VARSITY B (1)	3.00%	1,687	DEC	BOYS FROSH/SOPH (1)	5.16%	2,902	MARCH
HEAD FROSH/SOPH (1)	8.50%	4,781	DEC	GIRLS VARSITY (1)	7.00%	3,937	MARCH
ASST FROSH/SOPH (1)	7.50%	4,218	DEC	GIRLS VARSITY ASST (1)	3.00%	1,687	MARCH
HEAD FROSH (1)	7.50%	4,218	DEC	GIRLS FROSH/SOPH (1)	5.16%	2,902	MARCH
ASST FROSH (1)	6.00%	3,375	DEC	<b>BASEBALL (3)</b>			
				Varsity (1)	8.50%	4,781	JUNE
<b>WRESTLING (2)</b>				ASST VARSITY (1)	3.00%	1,687	JUNE
HEAD *	8.50%	4,781	MARCH	FROSH/SOPH (1)	7.00%	3,937	JUNE
ASST *	7.00%	3,937	MARCH	<b>SOFTBALL (3)</b>			
				Varsity (1)	8.50%	4,781	JUNE
<b>SWIMMING (2)</b>				ASST VARSITY (1)	3.00%	1,687	JUNE
HEAD	9.50%	5,343	DEC	FROSH/SOPH (1)	7.00%	3,937	JUNE
ASST	8.00%	4,500	DEC				
				<b>TRACK (5)</b>			
<b>VOLLEYBALL (4)</b>				HEAD * (1)	10.00%	5,625	JUNE
Varsity *	8.00%	4,500	DEC	ASST VARSITY * (1)	7.00%	3,937	JUNE
ASST VARSITY (1)	3.00%	1,687	DEC	ASST * (3)	7.00%	3,937	
FROSH/SOPH	6.50%	3,656	DEC	<b>GOLF (1/1 B/G)</b>			
FROSH	6.00%	3,375	DEC	BOYS *	6.15%	3,459	JUNE
				GIRLS *	6.15%	3,459	DEC
<b>CROSS COUNTRY (2)</b>							
HEAD *	7.00%	3,937	DEC	<b>TENNIS (1/1 B/G)</b>			
ASST *	6.50%	3,656	DEC	SPRING	6.15%	3,459	JUNE
				FALL	6.15%	3,459	DEC
<b>BASKETBALL (4/4 B/G)</b>							
Varsity * (1)	10.32%	5,804	MARCH	<b>CHEERLEADING ADVISOR (1/1/1 F/W/S)</b>	7.00%	3,937	
ASST VARSITY (1)	3.00%	1,687	MARCH	(1) Fall/(1) Winter/(1) Stunt			
FROSH/SOPH (1)	8.50%	4,781	MARCH	<b>SKI/SNOWBOARD (2)</b>			
FROSH (1)	7.50%	4,218	MARCH	HEAD *	7.00%	3,937	MARCH
				ASST VARSITY * (1) WHEN >20 ATHLETES	3.00%	1,687	MARCH
				***DIR OF ATHLETICS (1)	3.00%	1,687	JUNE

DISTRICT LONGEVITY*				*Additional pay for CIF Sanctioned State playoffs for current season coach only. Does not apply to walk-ons, with the exception of ESP staff. Not subject to longevity or on-going salary increases. Will be paid the month following regular coaching stipend.
YEARS		YEARS		
1-5	0.0%	18	3.4%	
6	1.0%	19	3.6%	
7	1.2%	20	3.8%	
8	1.4%	21	4.0%	
9	1.6%	22	4.5%	
10	1.8%	23	5.0%	
11	2.0%	24	5.5%	
12	2.2%	25	6.0%	
13	2.4%	26	6.5%	
14	2.6%	27	7.0%	
15	2.8%	28	7.5%	
16	3.0%	29	8.0%	
17	3.2%	30	8.5%	
				Head Varsity Coach      \$ 250 / week
				Assistant Varsity Coach      \$ 150 / week

\*District Coaching Longevity: Coaches of sports hired into the District may be given up to six (6) years of coaching credit with directly related coaching experience.

District Longevity does not apply to Walk-On Coaches with the exception of ESP and CSEA staff.

\*\*\*Comp site only unless otherwise noted

~ 3.00% EFFECTIVE 7/1/20  
 ~ 5.92% EFFECTIVE 7/1/22  
 ~ 2.08% EFFECTIVE 7/1/22  
 ~ 6.17% EFFECTIVE 7/1/23  
 ~ 0.80% EFFECTIVE 7/1/24

PENDING BOARD APPROVAL ON 07/09/2024

**SHASTA UNION HIGH SCHOOL DISTRICT**  
**OTHER ASSIGNMENTS**  
**7/1/2024**

Schedule A Column 1/Step 1	\$56,245
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The following do not receive longevity bonus:			
<b>HARLAN CARTER</b>	5.00%	2,812	JANUARY
<b>CHOREOGRAPHER/ACCOMPANIST</b>	5.50%	3,093	1/2 DEC 1/2 JUNE
<b>SUPPORT TEACHER</b>	1.00%	562	JUNE
<b>CULINARY ARTS</b>	1.75%	984	JUNE
<b>FFA ADVISOR</b>	3.75%	2,109	JUNE
<b>DEPT CHAIR</b>			
1 - 15 PERIODS	2.75%	1,547	JUNE
16 - 35 PERIODS	5.00%	2,812	JUNE
36 - 49 PERIODS	7.00%	3,937	JUNE
50 + PERIODS	8.75%	4,921	JUNE
SPECIAL ED SITE DEPT. CHAIR	10.00%	5,625	JUNE
<b>ENGLISH LANGUAGE MONITOR</b>			
0 - 20 EL STUDENTS	2.50%	1,406	JUNE
21 - 40 EL STUDENTS	4.50%	2,531	JUNE
41 + EL STUDENTS	6.00%	3,375	JUNE
<b>SITE TESTING COORDINATOR</b>			
0 - 10 AP SECTIONS	2.50%	1,406	JUNE
11 - 20 AP SECTIONS	4.50%	2,531	JUNE
21 + AP SECTIONS	6.00%	3,375	JUNE
<b>504 COORDINATOR</b>			
0 - 15 504'S	7.50%	4,218	JUNE
16 - 30 504'S	9.00%	5,062	JUNE
31 - 45 504'S	10.50%	5,906	JUNE
<b>DISTRICT CHAIR*</b>	6.00%	3,375	JUNE
*Five major areas: English, Social Studies, Math, Science, and Counseling, 10% in June			

~HARLAN CARTER CHANGE TO % RATE 7/1/24  
~CHOREOGRAPHER/ACOMPANIST CHANGE TO % RATE 7/1/24  
~SUPPORT TEACHER CHANGE TO % RATE 7/1/24  
~CULINARY ARTS CHANGE TO % RATE 7/1/24  
~FFA ADVISOR CHANGE TO % RATE 7/1/24  
~DEPT CHAIR BETWEEN 16 - 50+ PERIODS CHANGE TO % RATE 7/1/24  
~ENGLISH LANGUAGE MONITOR CHANGE TO % RATE 7/1/24  
~SITE TESTING COORDINATOR CHANGE TO % RATE 7/1/24  
~504 COORDINATOR CHANGE TO % RATE 7/1/24

~ 3.00% EFFECTIVE 7/1/20  
~ 5.92% EFFECTIVE 7/1/22  
~ 2.08% EFFECTIVE 7/1/22  
~ 6.17% EFFECTIVE 7/1/23  
~ 0.80% EFFECTIVE 7/1/24

PENDING BOARD APPROVAL ON 7/09/2024

**SHASTA UNION HIGH SCHOOL DISTRICT  
STUDENT ACTIVITIES - COMPENSATED EXTRA DUTY**

Schedule A Column 1/Step 1	\$56,245	7/1/2024
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ACTIVITY	% OF COLUMN 1/STEP 1	PAY RATE	MONTH PAID
<b>***DIR OF STUDENT ACTIVITIES (1)</b>	10.50%	5,906	1/2 DEC & 1/2 JUN
<b>***PUBLICATIONS</b>			
YEARBOOK (1)	5.00%	2,812	JUNE
PUBLICATIONS (1) per Comp Site	3.00%	1,687	JUNE
SOCIAL MEDIA COORDINATOR	3.00%	1,687	JUNE
<b>***INTRAMURAL COORD</b>	4.50%	2,531	JUNE
<b>***LINK CREW (1)</b>	4.50%	2,531	JUNE
<b>***MUSIC ACTIVITIES (1)</b>	10.50%	5,906	JUNE
<b>***MAJOR/MINOR PRODUCTIONS</b>			
DIR OF MAJOR PRODUCTIONS	6.00%	3,375	1/2 DEC & 1/2 JUN
DIR OF MINOR PRODUCTIONS	3.00%	1,687	1/2 DEC & 1/2 JUN
***Each site may have a total of 9 production stipends - no more than 3 may be major			

DISTRICT LONGEVITY*			
	YEARS		YEARS
	1-5	0.0%	18
	6	1.0%	19
	7	1.2%	20
	8	1.4%	21
	9	1.6%	22
	10	1.8%	23
	11	2.0%	24
	12	2.2%	25
	13	2.4%	26
	14	2.6%	27
	15	2.8%	28
	16	3.0%	29
	17	3.2%	30
			3.4%
			3.6%
			3.8%
			4.0%
			4.5%
			5.0%
			5.5%
			6.0%
			6.5%
			7.0%
			7.5%
			8.0%
			8.5%

\*\*\*Comp site only unless otherwise noted

~ 3.00% EFFECTIVE 7/1/20  
~ 5.92% EFFECTIVE 7/1/22  
~ 2.08% EFFECTIVE 7/1/22  
~ 6.17% EFFECTIVE 7/1/23  
~ 0.80% EFFECTIVE 7/1/24  
~ WEBMASTER UNFILLED

**PENDING BOARD APPROVAL ON 07/09/2024**



SHASTA UNION HIGH SCHOOL DISTRICT  
7/1/2024

Schedule of Hourly Pay

Class 1	\$ 37.91
Class 2	\$ 40.67
Class 3	\$ 43.64
Class 4	\$ 46.75
Class 5	\$ 53.72

- 1) Class 1 of the salary schedule shall be the hourly rate for the following extra-duty assignments:
  - a. Driver Training Teacher
  - b. Participation in Mentor Teacher Training Program
  - c. Approved participation in training programs designated for pay
  - d. Summer curricular labs
  - e. Approved individual curricular projects
- 2) Class 5 shall be the hourly rate for those unit members who serve as trainers of other unit members.
- 3) Counselors who have worked in the tenth grade counseling programs prior to July1, 1987, will be Y-rated at the top of the salary schedule.
- 4) Teaching during prep periods will be paid at Class 2. (Per contract 11.14 )
- 5) *\*This schedule includes short term Independent Study, Summer School, Home & Hospital, Adult Education and Remedial Academic Program Teachers*

~ 3.00% EFFECTIVE 7/1/20

~ 5.92% EFFECTIVE 7/1/22

~ 2.08% EFFECTIVE 7/1/22

~ 6.17% EFFECTIVE 7/1/23

~ 0.80% EFFECTIVE 7/1/24

PENDING BOARD APPROVAL ON 07/09/2024

**SHASTA UNION HIGH SCHOOL DISTRICT  
ESP/SSEA SALARY CLASSIFICATIONS**

**7/1/24**

**Appendix A**

<b>RANGE</b>	<b>CLASSIFICATION</b>	<b>STEP 1</b>	<b>STEP 5</b>
<b>19</b>	PROJECT SECRETARY	17.76	21.58
<b>20</b>	ACCOUNT CLERK I	18.20	22.14
<b>22</b>	INSTRUCTIONAL PARA SPECIAL ED (RSP/SDC) TITLE I INDIAN ED	19.14	23.27
<b>24</b>	AT RISK PARAPROFESSIONAL ATTENDANCE TECHNICIAN DISTRICT RECEPTIONIST SDCI PARAPROFESSIONAL BILINGUAL INSTRUCTIONAL PARA INSTRUCTIONAL PARA - DIGITAL HS LIBRARY MEDIA TECHNICIAN SOA II - SCHOOL OFFICE ASST II TRANSPORTATION SECRETARY PROJECT ASSISTANT	20.11	24.44
<b>25</b>	ADULT ED SECRETARY CAL SAFE PROGRAM FACILITATOR HEALTH CLERK SCHOOL SUPPORT SECRETARY SEVERELY HANDICAP (SH/BEHAVIOR) PARAPROFESSIONALS ASB CLERK CAREER EDUCATION TECHNICIAN MAINT & OPERATIONS SECRETARY	20.60	25.05
<b>26</b>	SPECIAL EDUCATION DATA ASST ACCOUNT CLERK II	21.12	25.66
<b>28</b>	REGISTRAR	22.20	26.98
<b>29</b>	ALTERNATIVE ED SECRETARY I ACCOUNT CLERK III SCHOOL SECRETARY CONTINUATION SPECIAL EDUCATION SECRETARY	22.75	27.65
<b>30</b>	ALTERNATIVE ED SECRETARY II EDUCATIONAL SIGN LANG INTERPRETER PROGRAM ASSISTANT SPECIALIZED HEALTH CARE ASST TECHNOLOGY SUPPORT ASST I	23.32	28.34
<b>31</b>	PAYROLL TECHNICIAN	23.91	29.06
<b>33</b>	ACCOUNTING TECHNICIAN TECHNOLOGY SUPPORT ASSISTANT II	25.11	30.52
<b>35</b>	COMPUTER SUPPORT TECHNICIAN	26.39	32.08
<b>38</b>	ACCOUNTANT COMPUTER SUPPORT TECHNICIAN II INDIAN ED. PROGRAM SPECIALIST PROGRAMMER I WORKABILITY PROGRAM ASSISTANT	28.41	34.53

**AA Stipend**      \$356      **BA Stipend**      \$650

~5.92% EFFECTIVE 7/1/22

~2.08% EFFECTIVE 7/1/22

~6.17% EFFECTIVE 7/1/23

~0.80% EFFECTIVE 7/1/24

# ESP HOURLY SALARY SCHEDULE 7/1/24

## Appendix A

RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	LGV 6 5.00%	LGV 10 5.00%	LGV 15 5.00%	LGV 20 5.00%	LGV 25 7.50%	LGV 30 7.50%
19	17.76	18.65	19.58	20.55	21.58	22.67	23.80	24.99	26.24	28.20	30.32
20	18.20	19.12	20.07	21.08	22.14	23.23	24.40	25.62	26.90	28.92	31.09
21	18.66	19.59	20.56	21.59	22.68	23.81	25.00	26.25	27.56	29.63	31.85
22	19.14	20.10	21.11	22.16	23.27	24.43	25.65	26.93	28.29	30.40	32.68
23	19.62	20.59	21.63	22.71	23.85	25.04	26.29	27.60	28.98	31.16	33.50
24	20.11	21.12	22.18	23.29	24.44	25.66	26.95	28.30	29.72	31.94	34.33
25	20.60	21.63	22.72	23.85	25.05	26.30	27.61	28.99	30.44	32.73	35.18
26	21.12	22.18	23.29	24.44	25.66	26.95	28.30	29.72	31.20	33.54	36.06
27	21.65	22.73	23.87	25.06	26.31	27.63	29.01	30.46	31.98	34.38	36.96
28	22.20	23.31	24.47	25.69	26.98	28.33	29.75	31.24	32.79	35.26	37.90
29	22.75	23.88	25.08	26.33	27.65	29.03	30.48	32.00	33.61	36.13	38.84
30	23.32	24.47	25.70	26.98	28.34	29.76	31.24	32.80	34.44	37.02	39.81
31	23.91	25.10	26.36	27.68	29.06	30.51	32.04	33.64	35.32	37.97	40.83
32	24.51	25.72	27.02	28.37	29.79	31.27	32.84	34.47	36.20	38.92	41.83
33	25.11	26.36	27.68	29.06	30.52	32.05	33.65	35.33	37.10	39.88	42.87
34	25.72	27.02	28.37	29.79	31.28	32.84	34.48	36.21	38.01	40.87	43.93
35	26.39	27.71	29.09	30.54	32.08	33.68	35.36	37.14	38.99	41.91	45.06
36	27.05	28.40	29.82	31.31	32.87	34.51	36.25	38.05	39.96	42.96	46.18
37	27.72	29.11	30.56	32.10	33.70	35.38	37.16	39.01	40.97	44.03	47.34
38	28.41	29.83	31.32	32.88	34.53	36.26	38.07	39.98	41.97	45.12	48.51
40	28.41	29.79	31.34	32.84	36.34	38.16	40.07	42.07	44.17	47.49	51.05

AA Stipend \$356  
BA Stipend \$650  
Retirement Stipend- 10% per contract

THERE WILL BE LONGEVITY INCREMENTS AT THE COMPLETION OF 6 YEARS (5.00%), 10 YEARS (5.00%), 15 YEARS (5.00%), 20 YEARS (5.00%), 25 YEARS (7.50%) AND 30 YEARS (7.50%) OF SERVICE WITH THE DISTRICT.

~FOR APPENDIX B PLEASE SEE SSEA/CTA COACHING/ATHLETIC COMPENSATED EXTRA DUTY SALARY SCHEDULE

~5.92% EFFECTIVE 7/1/22  
~2.08% EFFECTIVE 7/1/22  
~6.17% EFFECTIVE 7/1/23  
~0.80% EFFECTIVE 7/1/24

PENDING BOARD APPROVAL ON 7/09/24

# SHASTA UNION HIGH SCHOOL DISTRICT

## CSEA - CLASSIFIED SALARY SCHEDULE

JULY 1, 2024

			Schedule A
	RANGE	STEP 1	STEP 5
<b>FOOD SERVICES</b>			
FOOD NUTRITION SPECIALIST	19	18.26	22.21
CATERING COORDINATOR	20	19.16	23.29
FOOD/NUTRITION SITE SUPERVISOR	20	19.16	23.29
~PIZZA PRODUCTION LEADER	20	19.16	23.29
VENDING PRODUCTION LEADER	20	19.16	23.29
FOOD AND BEVERAGE MANAGER	21	20.13	24.45
<b>MAINTENANCE &amp; OPERATIONS</b>			
CUSTODIAN	20	19.16	23.29
LEAD CUSTODIAN	21	20.13	24.45
ATHLETIC FIELD TECHNICIAN	21	20.13	24.45
UTILITY/AUDITORIUM TECHNICIAN	21	20.13	24.45
MAINTENANCE WORKER I	21	20.13	24.45
MAINTENANCE WORKER II	22	21.12	25.70
LEAD MAINTENANCE WORKER	23	22.21	26.98
<b>TRANSPORTATION SERVICES</b>			
BUS DRIVER	23	22.21	26.98
BUS DRIVER / UTILITY WORKER	23	22.21	26.98
~MECHANIC I	23	22.21	26.98
~MECHANIC II	24	23.29	28.36
~MECHANIC III	27	26.98	32.80
~MECHANIC IV	30	31.28	38.05

AA Degree \$ 392  
BA Degree \$ 718

### NOTE:

1. BUS DRIVERS ASSIGNED TO THE FRENCH GULCH, OAK RUN & VIOLA "OUT-OF-TOWN" ROUTES, OF WHOM HOUSE THE BUS AT THEIR PLACE OF RESIDENCE, SHALL RECEIVE 10% SHIFT DIFFERENTIAL DURING THE SCHOOL YEAR, BUT SHALL NOT RECEIVE MILEAGE REIMBURSEMENT.
2. 1. BUS DRIVERS WHO ARE ALSO EMPLOYED IN A CLASSIFICATION OTHER THAN BUS DRIVER SHALL NOT BE ELIGIBLE FOR ADDITIONAL BUS TRIPS WHICH CONFLICT WITH THE HOURS AND RESPONSIBILITIES IN THE NON-DRIVING POSITIONS.

~3.00% EFFECTIVE 7/1/18  
~2.00% EFFECTIVE 7/1/19  
~2.00% EFFECTIVE 7/1/20  
~2.00% EFFECTIVE 7/1/22, Board Approved on 10/21/22  
~2.00% EFFECTIVE 7/1/22, Board Approved on 11/14/22  
~6.17% EFFECTIVE 7/1/23  
~0.8% EFFECTIVE 7/1/24

**PENDING BOARD APPROVAL ON 07/09/2024**

**SHASTA UNION HIGH SCHOOL DISTRICT  
CSEA SALARY SCHEDULE  
EFFECTIVE JULY 1, 2024**

Schedule A

						Longevity Steps 6-30					
RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 10	STEP 15	STEP 20	STEP 25	STEP 30
						5%	5%	5%	7.5%	7.5%	7.5%
18	17.34	18.26	19.16	20.13	21.12	22.18	23.27	24.44	26.26	28.24	30.36
19	18.26	19.16	20.13	21.12	22.21	23.29	24.46	25.68	27.61	29.68	31.90
20	19.16	20.13	21.12	22.21	23.29	24.46	25.67	26.94	28.98	31.15	33.49
21	20.13	21.12	22.21	23.29	24.45	25.67	26.93	28.31	30.41	32.70	35.14
22	21.12	22.21	23.29	24.45	25.70	26.97	28.35	29.76	31.97	34.39	36.97
23	22.21	23.29	24.45	25.70	26.98	28.35	29.76	31.26	33.61	36.12	38.84
24	23.29	24.45	25.70	26.98	28.36	29.80	31.27	32.83	35.29	37.94	40.78
25	24.45	25.70	26.98	28.36	29.80	31.27	32.83	34.47	37.05	39.83	42.82
26	25.70	26.98	28.36	29.80	31.26	32.83	34.46	36.21	38.91	41.82	44.95
27	26.98	28.36	29.80	31.26	32.80	34.44	36.16	37.97	40.84	43.88	47.18
28	28.36	29.80	31.26	32.80	34.47	36.22	38.01	39.91	42.91	46.14	49.59
29	29.80	31.26	32.80	34.47	36.23	38.03	39.94	41.94	45.09	48.47	52.09
30	31.28	32.83	34.44	36.21	38.05	39.94	41.94	44.05	47.35	50.90	54.71

AA Degree    \$    392

BA Degree    \$    718

~3.00% EFFECTIVE 7/1/18

~2.00% EFFECTIVE 7/1/19

~2.00% EFFECTIVE 7/1/20

~2.00% EFFECTIVE 7/1/22, Board Approved on 10/21/22

~2.00% EFFECTIVE 7/1/22, Board Approved on 11/14/22

~6.17% EFFECTIVE 7/1/23

~0.80% EFFECTIVE 7/1/24

**PENDING BOARD APPROVAL ON 07/09/2024**

**SHASTA UNION HIGH SCHOOL DISTRICT**

**CONFIDENTIAL EMPLOYEES SALARY SCHEDULE**

**EFFECTIVE 7/1/24**

							LONGEVITY INCREASES				
							5.00%	5.00%	5.00%	5.00%	7.50%
							1.05	1.05	1.05	1.05	1.075
RANGE	POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	6YRS	10 YRS	15 YRS	20 YRS	25 YRS
1	ADM ASST (IS, HR, BS)	\$28.39	\$29.81	\$31.30	\$32.88	\$34.51	\$36.24	\$38.05	\$39.95	\$41.95	\$45.10
2	EXEC ASST - SUPT.	\$33.63	\$35.32	\$37.08	\$38.95	\$40.89	\$42.94	\$45.08	\$47.34	\$49.70	\$53.43
<b>*POSITIONS CURRENTLY UNFILLED/INACTIVE</b>											
3	*HR ANALYST*	\$22.54	\$23.68	\$24.86	\$26.09	\$27.40	\$28.77	\$30.21	\$31.72	\$33.30	\$35.80
4	*FACIL & OP ANALYST	\$28.39	\$29.81	\$31.30	\$32.88	\$34.51	\$36.24	\$38.05	\$39.95	\$41.95	\$45.10
5	*FINANCIAL ASST*	\$26.06	\$27.37	\$28.73	\$30.17	\$31.67	\$33.26	\$34.92	\$36.67	\$38.50	\$41.39
6	*BUDGET ANALYST*	\$35.38	\$37.14	\$39.00	\$40.95	\$43.01	\$45.16	\$47.42	\$49.79	\$52.28	\$56.20

THERE WILL BE LONGEVITY INCREMENTS AT THE COMPLETION OF 6 YEARS (5.00%), 10 YEARS (5.00%), 15 YEARS (5.00%), 20 YEARS (5.00%) AND 25 YEARS (7.50%) OF SERVICE WITH THE DISTRICT.

A.A. STIPEND \$356  
B.A./B.S. STIPEND : \$650

\*\*RETIREMENT STIPEND: FOR ELIGIBLE EMPLOYEES 10% OF THE EMPLOYEE'S CURRENT ANNUAL SALARY OR A STIPEND OF \$4,351 WHICHEVER IS GREATER AT THE TIME OF NOTICE. NOTICE MUST BE GIVEN TO THE DISTRICT AT LEAST 6 MONTHS PRIOR TO EFFECTIVE DATE OF RETIREMENT.

~3.00% EFFECTIVE 7/1/20  
~5.92% EFFECTIVE 7/1/22  
~2.08% EFFECTIVE 7/1/22  
~6.17% EFFECTIVE 7/1/23  
~0.8% EFFECTIVE 7/1/24

PENDING BOARD APPROVAL ON 07/09/2024

**SHASTA UNION HIGH SCHOOL DISTRICT**  
**CERTIFICATED MANAGEMENT SALARY SCHEDULE**  
**EFFECTIVE 7/1/24**

Certificated Mgmt based on 210, or 219 days

RANGE	POSITION	Days	Pay	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
1	ASST. PRINCIPAL	210		111,810	115,103	118,499	121,997	125,596
	ASST. PRINCIPAL-SPECIAL PROJECTS	210	With Masters	113,092	116,385	119,781	123,279	126,878
2	ASST. PRINCIPAL-ALT ED	210		102,046	105,052	108,151	111,343	114,628
	DIRECTOR OF STUDENT PROGRAMS		With Masters	103,328	106,334	109,433	112,625	115,910
3	DIR OF CATEGORICAL PROGRAMS	219		116,602	120,037	123,578	127,226	130,979
			With Masters	117,884	121,319	124,860	128,508	132,261
4	ALT ED PRINCIPAL	219		121,438	125,022	128,714	132,518	136,432
	DIRECTOR OF SPECIAL ED.		With Masters	122,720	126,304	129,996	133,800	137,714
5	PRINCIPAL	219		133,057	136,987	141,039	145,207	149,502
	PRINCIPAL/EDUCATION SERVICES		With Masters	134,339	138,269	142,321	146,489	150,784
	SUPERINTENDENT	NOTE #1,2,3	CONTRACT					
	ASSOC SUPT OF HUMAN RESOURCES	NOTE #1,2,3	CONTRACT					
	ASSOC SUPT OF INST SVCS	NOTE #1,2,3	CONTRACT					

**NOTE# 1**

Superintendent and Associate Superintendent salaries are negotiated with the Board of Trustees.

**NOTE# 2**

\$7,500 Retirement Stipend

**NOTE# 3**

Master Degree compensation added to the salary schedule on 1/1/2023, not subject to negotiated increases, retroactive to 7/1/2022

**~5.92% EFFECTIVE 7/1/22**

**~2.08% EFFECTIVE 7/1/22**

**~6.17% EFFECTIVE 7/1/23**

**~0.80% EFFECTIVE 7/1/24**

\*\*\* Effective July 1, 1983, during each two-year period, employees who obtain six units of course credit and/or the equivalent of 6 units that have been pre-approved by the Superintendent shall be eligible for a salary increase of five percent (5%). This can only be applied a maximum of 5 times. Once a management employee earns a professional growth increase, the increase will carry to any other certificated management position to which the employee is promoted or assigned. Employees can earn no more than a total of five professional growth increases added to their base salary.

\*\*\* Effective January 1, 2021, for employees hired on or after January 1, 2021, the salary increase shall be three percent (3%) for each 6 units of professional growth, for a maximum of five (5) increases.

**BOARD APPROVED ON 07/09/2024**

**SHASTA UNION HIGH SCHOOL DISTRICT**  
**CLASSIFIED MANAGEMENT SALARY SCHEDULE**

**EFFECTIVE 7/1/24**

Classified Mgmt based on 12 months

RANGE	POSITION	Months	Pay	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
1	DIR OF MAINT & OPERATIONS	12		105,335	108,532	111,826	115,120	118,516
			With Masters	106,617	109,814	113,108	116,402	119,798
2	DIR OF NUTRITION SVCS	12		0	0	0	0	0
	DIR OF TRANSPORTATION	12						
			With Masters	1,282	1,282	1,282	1,282	1,282
3	DIR OF INFORMATION TECH	12		121,015	124,067	127,840	131,618	135,504
	DIR OF FINANCE (1)	12						
			With Masters	122,297	125,349	129,122	132,900	136,786
NOTE #1	CHIEF BUSINESS OFFICIAL	12		161,279	0	0	0	0
			With Masters	162,561				

(1) Position not occupied at this time

NOTE# 1

CBO Salary is based on Step 1, Total Pay and is eligible for professional growth stipends..

NOTE# 2

Retirement stipend for eligible employees of 10% of the employee's current annual salary or a stipend of \$4,351 whichever is greater at the time of notice. Notice must be given to the District at least 6 months prior to effective date of retirement.

NOTE# 3

Master Degree compensation added to the salary schedule on 1/1/2023, not subject to negotiated increases, retroactive to 7/1/2022.

~5.92% EFFECTIVE 7/1/22

~2.08% EFFECTIVE 7/1/22

~6.17% EFFECTIVE 7/1/23

~0.80% EFFECTIVE 7/1/24

\*\*\* Effective July 1, 1983, during each two-year period, employees who obtain six units of course credit and/or the equivalent of 6 units that have been pre-approved by the Superintendent shall be eligible for a salary increase of five percent (5%). This can only be applied a maximum of 5 times.

Once a management employee earns a professional growth increase, the increase will carry to any other certificated management position to which the employee is promoted or assigned. Employees can earn no more than a total of five professional growth increases added to their base salary.

\*\*\* Effective January 1, 2021, for employees hired on or after January 1, 2021, the salary increase shall be three percent (3%) for each 6 units of professional growth, for a maximum of five (5) increases.

**PENDING BOARD APPROVAL ON 07/09/2024**



SHASTA UNION HIGH SCHOOL DISTRICT

SUPERVISORY SALARY SCHEDULE  
EFFECTIVE 7.1.24

							LONGEVITY INCREASES				
							5.00%	5.00%	5.00%	5.00%	7.50%
RANGE	POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	6 YRS	10 YRS	15 YRS	20 YRS	25 YRS
1	ADMIN SECRETARY	\$24.53	\$25.76	\$27.02	\$28.40	\$29.84	\$31.33	\$32.90	\$34.55	\$36.27	\$38.97
2	DISTRICT APP SYSTEM SUPV SUPV OF PAYROLL & BENEFITS SNR. TECH SUPP SUPV	\$35.15	\$36.88	\$38.72	\$40.65	\$42.68	\$44.85	\$47.08	\$49.42	\$51.91	\$55.78
3	INFO TECH SUPV	\$47.77	\$50.14	\$52.66	\$55.30	\$58.06	\$60.99	\$64.03	\$67.24	\$70.59	\$75.87
4	CENTRAL KITCH SUPV	\$26.85	\$28.21	\$29.64	\$31.08	\$32.64	\$34.27	\$36.01	\$37.78	\$39.70	\$42.65
5	SUPV OF TRANSP SUPV OF M & O SENIOR PROGRAMMER OF C&I INTEGRATION	\$37.06	\$38.89	\$40.85	\$42.87	\$45.03	\$47.29	\$49.65	\$52.13	\$54.74	\$58.85
6	SENIOR NETWORK SYSTEMS ENGINEER	\$41.92	\$44.04	\$46.24	\$48.53	\$50.97	\$53.54	\$56.23	\$59.02	\$61.96	\$66.62
8	CUSTODIAL OPERATIONS SUPV	\$31.73	\$33.33	\$35.01	\$36.76	\$38.57	\$40.51	\$42.54	\$44.64	\$46.88	\$50.42
9	BUSINESS SERVICES MGR	\$50.06	\$52.56	\$55.18	\$57.94	\$60.84	\$63.88	\$67.08	\$70.43	\$73.95	\$79.13
10	MENTAL HEALTH COORDINATOR	\$60.30	\$63.27	\$66.46	\$69.74	\$73.25	\$76.94	\$80.78	\$84.80	\$89.04	\$95.71
*POSITIONS CURRENTLY UNFILLED/INACTIVE											
6	ACCOUNTING & BUDGET SUPV	\$41.92	\$44.04	\$46.24	\$48.53	\$50.97	\$53.54	\$56.23	\$59.02	\$61.96	\$66.62
7	*PROJECT COORD.	\$26.85	\$28.21	\$29.64	\$31.08	\$32.64	\$34.27	\$36.01	\$37.78	\$39.70	\$42.65
8	*SCHL MAINT SUPV	\$31.73	\$33.33	\$35.01	\$36.76	\$38.57	\$40.51	\$42.54	\$44.64	\$46.88	\$50.42

A.A. STIPEND \$ 356  
B.A./B.S. STIPEND \$ 650  
MASTERS STIPEND \$ 1,282

THERE WILL BE LONGEVITY INCREMENTS AT THE COMPLETION OF 6 YEARS (5.00%), 10 YEARS (5.00%), 15 YEARS (5.00%), 20 YEARS (5.00%) AND 25 YEARS (7.50%) OF SERVICE WITH THE DISTRICT.

\*\*RETIREMENT STIPEND: FOR ELIGIBLE EMPLOYEES 10% OF THE EMPLOYEE'S CURRENT ANNUAL SALARY OR A STIPEND OF \$4,351 WHICHEVER IS GREATER AT THE TIME OF NOTICE. NOTICE MUST BE GIVEN TO THE DISTRICT AT LEAST 6 MONTHS PRIOR TO EFFECTIVE DATE OF RETIREMENT.

~MOVE PAYROLL SUPERVISOR TO UNFILLED/INACTIVE EFFECTIVE 7/12/18  
~ADDED BUSINESS SERVICES MANAGER POSITION EFFECTIVE 7/12/18

~3.00% EFFECTIVE 7/1/18  
~1.00% EFFECTIVE 7/1/19  
~3.00% EFFECTIVE 7/1/20  
~5.92% EFFECTIVE 7/1/22  
~2.08% EFFECTIVE 7/1/22  
~6.17% EFFECTIVE 7/1/23  
~0.80% EFFECTIVE 7/1/24

PENDING BOARD APPROVAL ON 07/09/2024

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Commercial Warrants and Payroll Distributions

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
Provided under separate cover are the monthly warrant registers for both commercial warrants and payroll distributions.

**REFERENCES:**  
Education Code Section 42632 and 42633

**SHASTA UNION HIGH SCHOOL DISTRICT**  
**Governing Board Commercial Warrant Approval**  
**for the period 6/01/24 - 6/30/24**

Subfund Totals - Accounts Payable
-----------------------------------

Payroll Warrants
------------------

01	General Fund	1,399,646.71
02	Farm Fund	0.00
05	Student Body Fund	0.00
07	Shasta Charter Academy	209,796.75
08	University Preparatory	120,203.43
11	Adult Education Fund	505.50
12	Child Development Fund	0.00
13	Cafeteria/Food Service Fund	71,215.10
14	Deferred Maintenance Fund	0.00
15	Pupil Transportation Eqmt Fund	0.00
16	Foundation Private Purpose Fund	0.00
21	Capital Building Bond Fund	0.00
25	Capital Facilities Fund	0.00
35	County School Facilities	0.00
56	Debt Service Fund	0.00
76	Warrant Passthrough	0.00

Salary		4,934,753.17
Supplemental		223,539.79
Manual Payroll		14,680.67
Voids		0.00

**Total** **\$1,801,367.49**

**Total** **\$5,172,973.63**

**Total Accounts Payable** 1,801,367.49

**Total Payroll** 5,172,973.63

**GRAND TOTAL** **\$6,974,341.12**

*Approved for Payment - SHASTA UNION HIGH SCHOOL DISTRICT*

**Date** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Date** \_\_\_\_\_

**Signed:** \_\_\_\_\_

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** 2024-25 Temporary Interfund Transfer of Funds

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

Education Code 42603 allows governing boards to direct moneys held in a fund or account to be temporarily transferred to another fund or account of the district. There are a few limitations:

- The funds shall be repaid in the same year, or the following year if the borrowing takes place within 120 days of the fiscal year end
- No more than 75% of money held in any fund during the current fiscal year may be transferred
  - Borrowing fund must earn enough income during the current fiscal year to repay the amount transferred

Many districts routinely adopt this kind of resolution in order to ensure that temporary cash borrowing is available throughout the fiscal year.

Any temporary borrowing will be reported to the Board along with an estimated payback timeline.

**REFERENCES:**

Education Code Section 42603

**Shasta Union High School District**

**RESOLUTION # \_\_\_\_\_**

**RESOLUTION TO ESTABLISH TEMPORARY INTERFUND TRANSFERS OF  
SPECIAL OR RESTRICTED FUND MONEYS**

**WHEREAS**, the governing board of any school district may direct that moneys held in any fund or account may be temporarily transferred to another fund or account of the district for payment of obligations as authorized by Education Code 42603; and

**WHEREAS**, the transfer shall be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account; and

**WHEREAS**, amounts transferred shall be repaid either in the same fiscal year, or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of the Shasta Union High School District, in accordance with the provisions of Education Code section 42603 adopts the following authorization for fiscal year 2024-2025 to temporarily transfer funds between the following funds provided that all transfers are approved by the Superintendent or his designee:

**PASSED AND ADOPTED** by the Governing Board on July 9, 2024, by the following:

AYES:

NOES:

ABSENT:

ABSTAINED:

---

Superintendent and Secretary  
To the Board

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** 2024-25 Interfund Transfer of Funds

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

The financial relationship between the District and the District-sponsored charter schools requires the monthly transfer of funds among the entities. Examples include the pass-through of In-Lieu property taxes and the special education funds from the local SELPA received in the General Fund on behalf of the charter schools. Additionally, inter-fund transfers are required among the District's funds as a result of internal audits or recording end-of-the-year transactions. Other non-routine inter-fund transfers will continue to be brought to the Board for approval.

Any temporary borrowing will be reported to the Board along with an estimated payback timeline.

**REFERENCES:**

Education Code Section 42600

**SHASTA UNION HIGH SCHOOL DISTRICT**

**RESOLUTION # \_\_\_\_\_**

**AUTHORIZATION FOR 2024/2025 INTERFUND TRANSFERS**

**WHEREAS**, the Shasta Union High School District will need to transfer money between Funds;

**WHEREAS**, the Shasta Union High School District has the need to transfer revenues and expenditures between funds;

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of the Shasta Union High School District authorizes the Chief Business Official or Superintendent to make such transfers as may be needed to facilitate accounting activities as allowed in Education Code 42600.

**PASSED AND ADOPTED THIS** by the Board of Trustees of the Shasta Union High School District, Shasta County, State of California, this 9th day of July 2024 following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

---

Superintendent and  
Secretary to the Board

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** 2024-25 Budget Transfers Between Object Codes

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

Education Code 42600 requires budget transfers between major object codes categories be approved by the Board.

The District's Escape financial system does not allow an account to be spent beyond the established budget. The financial system allows program managers to transfer their budgets to meet revised spending plans. Also, new grants and other revenue and expenditure information are received that requires establishing or revising budgets on a timely basis.

To wait for a board meeting to approve budget transfers to pay vendors or otherwise conduct business is cumbersome and results in late payments to vendors and hinders program budget management.

The attached Resolution allows the Chief Business Official to process budget revisions in a timely manner and to report those revisions to the Board for ratification throughout the fiscal year.

**REFERENCES:**

Education Code Section 42600



**SHASTA UNION HIGH SCHOOL DISTRICT**

**Resolution No. \_\_\_\_\_**

**Authorization to Transfer Budgeted Funds between Object Codes  
by the Chief Business Official**

**WHEREAS**, the Shasta Union High School District has adopted its 2024-25 final budget, and,

**WHEREAS**, more accurate information becomes known throughout the school year, and,

**WHEREAS**, revisions are necessary in the district budget to more accurately present budgetary plans, and,

**WHEREAS**, Education Code 42600 requires budget transfers between major object categories be approved by the Board of Trustees, and,

**WHEREAS**, the Board of Trustees recognize the importance of accurate and timely budget reporting.

**NOW, THEREFORE, BE IT RESOLVED** that the Shasta Union High School District Board of Trustees authorizes the Chief Business Official to prepare all budget revisions for all revenues, expenditures, and reserves as deemed necessary in the course of responsible fiscal management.

**BE IT FURTHER RESOLVED** that all such revisions will be ratified by the Board of Trustees.

**PASSED AND ADOPTED** this 9th day of July 2024, by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAINED:**

---

Superintendent and  
Secretary to the Board

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Surplus Equipment

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

The Transportation Department has two Thomas school buses to surplus. These buses were originally purchased in 1998 and are no longer usable. These buses are being replaced with the most recent purchase of seven buses.



## Request to Declare Property as Surplus

### Location of Property:

Site: Transportation

Date: 6/7/2024

Department: \_\_\_\_\_

Room No. \_\_\_\_\_

Requestor: Trystan Thomas

It is requested that the following equipment be declared surplus:

Asset #	Qty.	Item Description	Model	Serial #	Year Purchased	Present Value	Condition*
71	1	Thomas School Bus	saf-t-liner		1998	N/A	Unsuable
72	1	Thomas School Bus	safe-t-liner		1998	N/A	Unusable

\*Condition Key: **Excellent** – in working order  
**Good** – needs minor repairs  
**Fair** – needs repairs; repairs are estimated not to exceed 30% of replacement cost.  
**Poor** – no longer serviceable; repairs would exceed 50% of replacement cost.  
**Unusable** – to be discarded as junk

Reason(s) for declaring surplus: Recommend both buses be junked as they are 26 years old the rear suspension is falling apart and due to the age of the buses parts are hard to come by also the life span on these buses are 20 years. They are unusable

*Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.  
Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.  
Please contact 16514 or 16540 for further information or questions.*

\_\_\_\_\_  
Site Administrative Approval Signature

### Disposition

☐ Make available for reassignment      Assign to: \_\_\_\_\_

☐ Surplus

☐ Junk

\_\_\_\_\_  
Chief Business Official

\_\_\_\_\_  
Date

Distribution: Original - Business Office  
Copies: M&O, Originating Site

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Courses for Shasta Adult School for 2024-25

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
Each year the Adult Education program must request approval for the courses it will be offering. This list has been submitted to the California Department of Education Adult Education Office. As a condition of compliance, the Board of Trustees must take action to approve the list of courses for 2024-25.

Note: There are no changes to SAS courses from the 2023-24 school year.













Course Approval System Navigation

Home (/StateProgram/Courses)
Select Courses (/StateProgram/Courses/SelectFiscalYear?src=Select)
Review Course List (/StateProgram/Courses/SelectFiscalYearForReview)
Request Approval (/StateProgram/Courses/ApprovalMenu)
Approval Letters (/StateProgram/Courses/ApprovalLetters)









Select, Delete, or Add Courses for Fiscal Year 2023–24

You have selected 28 courses.

Course Name	Course Number	Year Course Outline Developed	Edit
Basic English July 9, 2024	2102	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&recId=4&parentId=1)

Course Name	Course Number	Year Course Outline Developed	Edit
Basic Mathematics	2402	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=4&parentId=1)
Course Name	Course Number	Year Course Outline Developed	Edit
Algebra 1	2403	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
Algebra II	2404	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
Art History	2803	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
Biology	2603	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
Computer Literacy	2450	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
Earth Science	2618	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
Economics	2701	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
English 10	2131	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)

Course Name	Course Number	Year Course Outline Developed	Edit
English 11	2132	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
English 12	2133	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
English 9	2130	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
General Mathematics	2400	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
Geometry	2413	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
Government	9972	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
Health	2535	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
Mathematics Elective	2498	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
Music Appreciation	2307	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
Physical Education	2500	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)

Course Name	Course Number	Year Course Outline Developed	Edit
Physical Science	2610	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
Pre-Algebra	2424	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
Test Preparation	9969	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
United States History	2709	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
World History: Survey	2711	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=5&parentId=1)
Course Name	Course Number	Year Course Outline Developed	Edit
Current Events	2707	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=22&parentId=1)
Food and Nutrition	4361	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=22&parentId=1)
Work Readiness	9977	2015	 Edit (/StateProgram/Courses/SelectAcademicCourses?fy=202324&reclId=22&parentId=1)

 [Select More Courses \(/StateProgram/Courses/SelectProgramArea?fy=202324\)](/StateProgram/Courses/SelectProgramArea?fy=202324)



# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** 2024-25 Agricultural CTE Incentive Grants for Foothill High School and the District Farm

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
Each year the District applies for funding of the state Agricultural Vocational Education Incentive Grants. This year the grant amount requests are \$33,860.00 for Foothill High School and \$14,990.00 for the Shasta District Farm. The funds will be used for instructional materials, conferences, field trips, equipment, and FFA officer training in the Agricultural programs.

# Application for Funding

## Agricultural Career Technical Education Incentive Grant Program Year 2024–25

**Project Duration: July 1, 2024, to June 30, 2025**

School Site: Shasta District Farm

District: Shasta Union High School District

### Certification:

I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions of the operations in this project/program for local participation and assistance.

\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Authorized Agent Title



\_\_\_\_\_  
Signature of Agriculture Teacher  
Responsible for Program

\_\_\_\_\_  
Signature of Principal

Agriculture Teacher Summer Contact Cell Number: (530) 410-3873

Local Educational Agency (LEA) Board Approval Date: July 9, 2024

Printed Name of Agriculture Teachers:

Tim Arnett

Amanda Gilbert

## PART A – Base Level Funding

In order to qualify for the Agriculture Education Incentive Grant an LEA must meet all the following criteria or provide a Variance approved by the Regional Supervisor for each criterion not met. All evidence must be included with the original application submitted to the Regional Supervisor.

**Note:** Stand-alone middle school programs will only be required to complete Part A.

- ☒ 1. Properly Credentialed Teachers:  
Log onto the California Commission on Teacher Credentialing (CTC) and provide printout of credentials or provide a copy of current credentials.
- ☒ 2. Professional Development:  
Provide printout from teacher journal in Agriculture Experience Tracker (AET) verifying professional development activities.
- ☒ 3. Course Sequence:  
Provide documents/evidence of at least one three-year course sequence.
- ☒ 4. Grading of Future Farmers of America (FFA) and Supervised Agricultural Experience Participation (SAE):  
Provide a copy of course syllabus identifying grading of FFA and SAE.
- ☒ 5. Alternative Credits:  
Submit description of at least one course meeting A-G, Dual Enrollment, Articulation, etc.
- ☒ 6. Future Farmers of America Constitution and By-Laws:  
Provide a copy of the current Chapter Constitution and Bylaws with the election of officers highlighted.
- ☒ 7. Future Farmers of America Meetings:  
Use meeting manager in AET or provide minutes for a minimum of six chapter meetings.
- ☒ 8. Agriculture Advisory Committee:  
Provide meeting minutes for two Agriculture Advisory Committee meetings.

Checking all the required criteria as being met qualifies the LEA for Part A funding. Verification of meeting each criterion must be provided to the Regional Supervisor.

## PART A – Base Level Funding (Continued)

Qualified Program (\$4,500) to each site		\$ 4,500
Number of Agriculture Teachers teaching at least one approved agriculture course?	2	
Teacher based funding (Number of teachers x \$500)		\$ 1,000.00
Number of Students as identified on the 2023-24 FFA Membership roster?	\$ 124	
Student based funding (Number of students x \$10)		\$ 1,240.00
Class size funding A (number of teachers meeting level A in all classes – 29-31 in classroom/23-25 in shop classes)		
Class size A funding (Number of teachers meeting level A class size x \$1,000)		\$ 0.00
Class size funding B (number of teachers meeting level B in all classes – 28 in classroom/22 in shop classes)		
Class size B funding (Number of teachers meeting level B class size x \$2,000)		\$ 0.00
<b>Total Part A Funding:</b>	\$ 6,740.00	

## PART B – Additional Funding

LEA's may qualify for additional funding based on their ability to meet specific classroom, leadership, and experiential learning (SAE) criteria. It is not necessary for a program to meet all criteria in each category to be eligible to receive additional funding. Verification of meeting criteria will be taken from entries in the AET. The AET report will be developed based on data as of June 30th. Funding in each section will be based on the number of points accumulated in that section. This report will be used to complete Part B and will be included as part of the application.

Based on the 2023-24 Agricultural Education Incentive Grant Report, and points accumulated, the LEA may qualify for base level funding through the classroom section, leadership section, and experiential learning (SAE) section.

An LEA shall qualify for Part B funding in each section if they meet the predetermined base level. Bonus funding is earned if a program exceeds the predetermined base level by twenty percent (20%). LEA's meeting the base level shall receive \$2,250 plus \$250 per qualified teacher. LEA's meeting the bonus level shall receive an additional \$2,250 plus an additional \$250 per qualified teacher.

**Note:** An LEA may qualify for Level A, Level B, or no funding in each section but shall not qualify for both funding levels in a section. Example: The LEA qualifies for Level A funding in the Classroom Section, Level B in the Leadership Section and no funding in the SAE section.

## PART B – Additional Funding (Continued)

### Classroom Section

Points Earned as Identified in the AET Report	566
Level A Funding: (number of teachers x \$250) + \$2,250	\$ 2,750.00
Level B Funding: (number of teachers x \$500) + \$4,500	
<b>Total Classroom Section Funding</b>	<b>\$ 2,750.00</b>

### Leadership Section

Points Earned as Identified in the AET Report	414
Level A Funding: (number of teachers x \$250) + \$2,250	\$ 2,750.00
Level B Funding: (number of teachers x \$500) + \$4,500	
<b>Total Leadership Section Funding</b>	<b>\$ 2,750.00</b>

### Experiential Learning SAE Section

Points Earned as Identified in the AET Report	853
Level A Funding: (number of teachers x \$250) + \$2,250	\$ 2,750.00
Level B Funding: (number of teachers x \$500) + \$4,500	
<b>Total Experiential Learning SAE Section</b>	<b>\$ 2,750.00</b>

**Total Part B Funding:** \$ 8,250.00

## Part C – Program Funding

LEAs may qualify for additional funding based on their ability to meet specific program criteria. To qualify for Program Funding, a program must show evidence of meeting all criteria identified. Evidence must be submitted at the time the original application is submitted to the Region Supervisor.

### Part C – Program Funding (Continued)

To qualify for Part C Program Funding, a site must show evidence of meeting the following. If any item is not met, the program is not eligible to apply for Part C funding.

- ☐ Each teacher (50 percent of their teaching load in agriculture) must have participated in eight approved professional development activities.
- ☐ Agenda and Minutes for three Agriculture Education Advisory Committee meetings.
- ☐ Each teacher (50 percent of their teaching load in agriculture) must have an extended contract and/or a project supervision period. The project supervision period must be in addition to the provided prep period.

If a program has met the three required criteria, they are eligible for funding and must complete the following Sections.

#### Section A – Earn one point for each criterion met.

- ☐ Held an FFA Officer team retreat or other planning activity prior to the start of school and continued to hold meetings during the year to plan FFA activities.
- ☐ In addition to the Agricultural Education Advisory Committee, the program has an Agriculture Boosters Club and/or an FFA Alumni Chapter.
- ☐ Program hosted a Student Teacher.

**Total Points Section A:** \_\_\_\_\_  
**(3 Points Possible)**

**Section B – Earn points based on AET California Ag CTE Incentive Grant Application Report. Points Earned as Identified in the AET Report for D–Program:** \_\_\_\_\_

**Total Points Section B:** 0.00  
**(Section A + Section B Points)**

Level A Funding: (\$5,000) \_\_\_\_\_

Level B Funding: (\$7,500) \_\_\_\_\_

**Total Part C Funding:** \$ 0.00

Part A Base Level Funding: \$ 6,740.00

Part B Additional Funding: \$ 8,250.00

Part C Program Funding: \$ 0.00

**Grand Total Funding:** \$ 14,990.00

## Application for Funding

### Agricultural Career Technical Education Incentive Grant Program Year 2024–25

**Project Duration: July 1, 2024, to June 30, 2025**

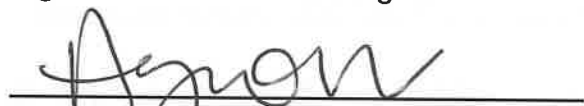
School Site: Foothill High School

District: Shasta Union High School District

#### Certification:

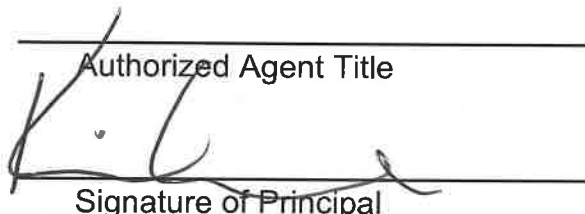
I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the attached assurances are accepted as the basic conditions of the operations in this project/program for local participation and assistance.

Signature of Authorized Agent



Signature of Agriculture Teacher  
Responsible for Program

Authorized Agent Title



Signature of Principal

Agriculture Teacher Summer Contact Cell Number: (530) 524-2051

Local Educational Agency (LEA) Board Approval Date: \_\_\_\_\_

Printed Name of Agriculture Teachers:

Derek Barnes

Allison Gross

Alex Lindblom

Valley Urricelqui

**PART A – Base Level Funding**

In order to qualify for the Agriculture Education Incentive Grant an LEA must meet all the following criteria or provide a Variance approved by the Regional Supervisor for each criterion not met. All evidence must be included with the original application submitted to the Regional Supervisor.

**Note:** Stand-alone middle school programs will only be required to complete Part A.

- X

1. Properly Credentialed Teachers:  
Log onto the California Commission on Teacher Credentialing (CTC) and provide printout of credentials or provide a copy of current credentials.
- X

2. Professional Development:  
Provide printout from teacher journal in Agriculture Experience Tracker (AET) verifying professional development activities.
- X

3. Course Sequence:  
Provide documents/evidence of at least one three-year course sequence.
- X

4. Grading of Future Farmers of America (FFA) and Supervised Agricultural Experience Participation (SAE):  
Provide a copy of course syllabus identifying grading of FFA and SAE.
- X

5. Alternative Credits:  
Submit description of at least one course meeting A-G, Dual Enrollment, Articulation, etc.
- X

6. Future Farmers of America Constitution and By-Laws:  
Provide a copy of the current Chapter Constitution and Bylaws with the election of officers highlighted.
- X

7. Future Farmers of America Meetings:  
Use meeting manager in AET or provide minutes for a minimum of six chapter meetings.
- X

8. Agriculture Advisory Committee:  
Provide meeting minutes for two Agriculture Advisory Committee meetings.

Checking all the required criteria as being met qualifies the LEA for Part A funding. Verification of meeting each criterion must be provided to the Regional Supervisor.



## PART A – Base Level Funding (Continued)

Qualified Program (\$4,500) to each site		\$ 4,500
Number of Agriculture Teachers teaching at least one approved agriculture course?	4	
Teacher based funding (Number of teachers x \$500)		\$ 2,000.00
Number of Students as identified on the 2023-24 FFA Membership roster?	386	
Student based funding (Number of students x \$10)		\$ 3,860.00
Class size funding A (number of teachers meeting level A in all classes – 29-31 in classroom/23-25 in shop classes)	1	
Class size A funding (Number of teachers meeting level A class size x \$1,000)		\$ 1,000.00
Class size funding B (number of teachers meeting level B in all classes – 28 in classroom/22 in shop classes)	1	
Class size B funding (Number of teachers meeting level B class size x \$2,000)		\$ 2,000.00
<b>Total Part A Funding:</b>		\$ 13,360.00

## PART B – Additional Funding

LEA's may qualify for additional funding based on their ability to meet specific classroom, leadership, and experiential learning (SAE) criteria. It is not necessary for a program to meet all criteria in each category to be eligible to receive additional funding. Verification of meeting criteria will be taken from entries in the AET. The AET report will be developed based on data as of June 30th. Funding in each section will be based on the number of points accumulated in that section. This report will be used to complete Part B and will be included as part of the application.

Based on the 2023-24 Agricultural Education Incentive Grant Report, and points accumulated, the LEA may qualify for base level funding through the classroom section, leadership section, and experiential learning (SAE) section.

An LEA shall qualify for Part B funding in each section if they meet the predetermined base level. Bonus funding is earned if a program exceeds the predetermined base level by twenty percent (20%). LEA's meeting the base level shall receive \$2,250 plus \$250 per qualified teacher. LEA's meeting the bonus level shall receive an additional \$2,250 plus an additional \$250 per qualified teacher.

**Note:** An LEA may qualify for Level A, Level B, or no funding in each section but shall not qualify for both funding levels in a section. Example: The LEA qualifies for Level A funding in the Classroom Section, Level B in the Leadership Section and no funding in the SAE section.

**PART B – Additional Funding (Continued)**

**Classroom Section**

Points Earned as Identified in the AET Report	583	
Level A Funding: (number of teachers x \$250) + \$2,250		\$ 3,250.00
Level B Funding: (number of teachers x \$500) + \$4,500		
<b>Total Classroom Section Funding</b>		<b>\$ 3,250.00</b>

**Leadership Section**

Points Earned as Identified in the AET Report	427	
Level A Funding: (number of teachers x \$250) + \$2,250		\$ 3,250.00
Level B Funding: (number of teachers x \$500) + \$4,500		
<b>Total Leadership Section Funding</b>		<b>\$ 3,250.00</b>

**Experiential Learning SAE Section**

Points Earned as Identified in the AET Report	1,492	
Level A Funding: (number of teachers x \$250) + \$2,250		
Level B Funding: (number of teachers x \$500) + \$4,500		\$ 6,500.00
<b>Total Experiential Learning SAE Section</b>		<b>\$ 6,500.00</b>

**Total Part B Funding:** \$ 13,000.00

**Part C – Program Funding**

LEAs may qualify for additional funding based on their ability to meet specific program criteria. To qualify for Program Funding, a program must show evidence of meeting all criteria identified. Evidence must be submitted at the time the original application is submitted to the Region Supervisor.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Lane

### Part C – Program Funding (Continued)

To qualify for Part C Program Funding, a site must show evidence of meeting the following. If any item is not met, the program is not eligible to apply for Part C funding.

- ☐ Each teacher (50 percent of their teaching load in agriculture) must have participated in eight approved professional development activities.
- ☐ Agenda and Minutes for three Agriculture Education Advisory Committee meetings.
- ☐ Each teacher (50 percent of their teaching load in agriculture) must have an extended contract and/or a project supervision period. The project supervision period must be in addition to the provided prep period.

If a program has met the three required criteria, they are eligible for funding and must complete the following Sections.

#### Section A – Earn one point for each criterion met.

- ☐ Held an FFA Officer team retreat or other planning activity prior to the start of school and continued to hold meetings during the year to plan FFA activities.
- ☒ In addition to the Agricultural Education Advisory Committee, the program has an Agriculture Boosters Club and/or an FFA Alumni Chapter.
- ☒ Program hosted a Student Teacher.

**Total Points Section A:** \_\_\_\_\_  
(3 Points Possible)

**Section B – Earn points based on AET California Ag CTE Incentive Grant Application Report. Points Earned as Identified in the AET Report for D–Program:** \_\_\_\_\_

**Total Points Section B:** \_\_\_\_\_  
(Section A + Section B Points)

Level A Funding: (\$5,000)	_____
Level B Funding: (\$7,500)	\$ 7,500.00
<b>Total Part C Funding:</b>	\$ 7,500.00
Part A Base Level Funding:	\$ 13,360.00
Part B Additional Funding:	\$ 13,000.00
Part C Program Funding:	\$ 7,500.00

**Grand Total Funding:** \$ 33,860.00

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Surplus Equipment

**PREPARER:** Leo Perez, Associate Superintendent IS

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
IT has multiple old PC's and parts with no foreseeable uses and or value to the district.



## Request to Declare Property as Surplus

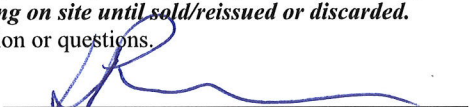
**Location of Property:**
Site: DODate: 5/18/2024Department: ITRoom No. 400Requestor: Elijah Van Slyke

It is requested that the following equipment be declared surplus:

Asset #	Qty.	Item Description	Model	Serial #	Year Purchased	Present Value	Condition*
		See attached Sheet					

**\*Condition Key:**
**Excellent** – in working order**Good** – needs minor repairs**Fair** – needs repairs; repairs are estimated not to exceed 30% of replacement cost.**Poor** – no longer serviceable; repairs would exceed 50% of replacement cost.**Unusable** – to be discarded as junkReason(s) for declaring surplus: Old parts with no foreseeable uses in the district.

*Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.  
 Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.  
 Please contact 16514 or 16540 for further information or questions.*

  
 Site Administrative Approval Signature

**Disposition**
☐ Make available for reassignment

Assign to: \_\_\_\_\_

☐ Surplus☒ Junk\_\_\_\_\_  
Chief Business Official\_\_\_\_\_  
Date

Make	Model	SN #	Tag	Tag#2	Tag#3	VEA TAG
HP	dc5800 sff	mxl9321bww	106246			
HP	compaq 6200 PPro sff	MXL1440GDB	105246			
HP	Compaq 6200 PPro sff	MXL21707WZ	105337			
HP	HP Elite Book Folio 9480m	K4M53UT#ABA	107916			
DELL	2400mp	25qmt91	102703			
DELL	2400mp	2zbsjd1	106169			
ACER	w510p		105715			
Epson	h372a	nnaf170790l	105290			
kyocera	fs-4200	nu42y05631	100836			
Epson	PowerLite 93	R4EF310815L	105771			
Epson	PowerLite 98	U48K4100500	100925			
Epson	PowerLite 98	U48K4100167	100930			
Epson	PowerLite 98	U48K4100555	100924			
Epson	PowerLite 93	R4EK3800385	100817			
Epson	PowerLite 93	R4EK2701667	105418			
Epson	PowerLite 98	U48K4201400	101150			
Epson	PowerLite 98	U48K4201911	101149			
Epson	PowerLite 93	R4EF2Y2852L	105710			
Epson	PowerLite 98	U48K4100340	100939			
Epson	PowerLite 93	R4EK3601085	100843			
Epson	PowerLite 93	R4EF240027L	105377			
Epson	PowerLite 93	P92F140918L	105045			
Epson	PowerLite 93	R4EK2401097	105792			
Epson	PowerLite 93	P94F140914L	105050			
Epson	PowerLite 93	R4EK3401158	105791			
Epson	PowerLite 93	R4EK3401158	105794			
Epson	PowerLite 98	U48K4100444	100951			
Epson	PowerLite 98H	VTAK6601676	107933			
Epson	PowerLite 98H	VTAK7400423	108578			
Epson	PowerLite 93	R4EF350785L	105984			
Epson	PowerLite 93	R4EK3303814	105775			
Epson	PowerLite 93	R4EK3401153	105784			
Epson	PowerLite 93	R4EK3303815	105776			
Epson	PowerLite 93	R4EF240017L	105374			
Epson	PowerLite 93	R4EK2301100	105798			
Epson	PowerLite 93	R4EF310719L	105768			
Epson	PowerLite 93	R4EK3401054	105797			
Epson	PowerLite 93	R4EK3401160	105788			
Epson	PowerLite 93	R4EK3100329	105770			
Epson	PowerLite 93	R4EF350501L	105785			
Epson	PowerLite 93	R4EK3401060	105800			
Epson	PowerLite 98H	VTAK6Z01331	108528			

Make	Model	SN #	Tag	Tag#2	Tag#3	VEA TAG
Epson	PL98	U48K4201923	101098			
Epson	PL98	U48K4201350	101096			
Epson	PL93	P94F150528L	105231			
Epson	PL93	R4EK3401156	105787			
Epson	PL98	U48K4100551	100943			
Epson	PL98	U48K4100196	100969			
Epson	PL98	U48K4100572	100952			
Epson	PL98	U48K4100247	100982			
Epson	PL98	U48K4100265	100989			
HP	ProDesk G2 Mini	MXL6221903	108212			
HP	ProDesk G2 Mini	MXL622192J	NA			
HP	ProDesk G2 Mini	MXL62218ZL	108206			
Axis	Q6035-E	00408CE69351	105968			
HP	Probook 650 G1 Laptop	CNU41BGTB	107410			
Microsoft	Surface Pro 4	68385563453	108511			
Epson	PL98	U48K4201949	101080			
Epson	PL98	U48K4100499	100937			
Epson	PL 93+	R4EK3800381	100811			
Epson	PL 84+	MSUF070108L	N/A			
Epson	PL98	U48K4100512	100929			
Epson	PL98	U48K4100586	100920			
Epson	PL93	P94F163785L	105125			
Epson	PL93	P94F133945L	105194			
Epson	PL93+	R4EK3800407	100813			
Epson	PL93	P94F110630L	104155			
Epson	PL98	U48K4201925	101082			
Epson	PL95	P9FF112007L	106763			
Epson	PL93+	R4EK3700279	100707			
HP	ProBook 6570b	5CB32903J5	100710			
HP	Probook 650 G1 Laptop	CNU409FDF1	101004			
Sony	SNC-Z20N	104821	N/A			
HP	HP Probook 650 G3	5CG82963DL	108884			
HP	HP compaq 6200 pro sff	MXL2340S36	105429			
HP	HP compaq 6200 pro sff	MXL2340S3G	105436			
Palo Alto	PA-220	06247-17-10747	109137			
Cisco	3560-CG	F0c1641Y066	105530			
HP	Compaq Pro 6200	MXL2291RXT	105383			
HP	Compaq Pro 6200	MXL2291RXZ	105386			
HP	Compaq Pro 6200	MXL2291RXN	105388			
HP	Compaq Pro 6200	MXL2291RX9	105393			
Epson	Powerlite 98	U48K4200949	104142			
Epson	Powerlite 98	U48K4201361	101144			



Make	Model	SN #	Tag	Tag#2	Tag#3	VEA TAG
HP	Compaq 6200 Pro	MXL21707XR	105332			
HP	Compaq dc5800 SFF	MXL81907NL	103976			
HP	Prodesk G2 Mini	2UA6090F0X	107943			
HP	Compaq 6200 Pro	MXL13304DR	105123			
IQeye	IQinVision755	SY110M2403310	106846			
Panasonic	wv-ns202a	GFA02957	140684			
Microsoft	Surface Pro	85228354253	107911			
Epson	PowerLite 98	U48K4100470	100908			
HP	Compaq 6000	MXL039013Q	106637			
HP	Compaq 6300	MXL3290H01	105996			
HP	ProBook 6570b	5CB4053JZ1	100894			
HP	ProBook 450 G3	5CD6458OMO	108551			
Microsoft	Surface	21727240753	101127			
Apple	iPad	dmpmt5cafk12	107232			
Microsoft	Surface	21727240753	101127			
Apple	iPad	dmpkf92yf183	105745			
Microsoft	Surface	21729740753	101126			
Microsoft	Surface	21856614953				
Microsoft	Surface	53890302253				
Microsoft	Surface	33692514253	251810			
Microsoft	Surface	74679262053	108499			
Microsoft	Surface	30903654253	107977			
Apple	iPad	DMPM8KU9FK10	100998			
Apple	iPad	dmtk4l7mf182	105713			
Apple	iPad	dmpl5qvpf183	100747			
Apple	iPad		108551			
Microsoft	Surface	26529440853	101099			
Microsoft	Surface	21211752553	107791			
Microsoft	Surface	77363244453	107674			
Microsoft	Surface	73019142453	107403			
Microsoft	Surface	40276251453	107753			
Microsoft	Surface	20073250553				
Epson	PowerLite 98	U48K4201396	101094			
Epson	PowerLite 98	U48K4100190	100984			
Epson	PowerLite 93+	R4EF2Z0248L	104121			
Epson	PowerLite 98	U48K4100195	100978			
Epson	PowerLite 98	U48K4100441	100941			
Epson	PowerLite 98	U48K4100079	100990			
HP	ProBook 6570b	5CB4073NWR	100898			
ELMO	TT-02s	124366				
Microsoft	Surface	38955542253	107406			
Microsoft	Surface	54704142553	107231			



Make	Model	SN #	Tag	Tag#2	Tag#3	VEA TAG
Apple	iPad	DMPL5R12F183	100720			
Apple	iPad	DMPL6A5TF183	100790			
Apple	iPad	DMPL5RGBF183	100723			
Apple	Macbook Pro	c02pg36yfvh3	107721			
Apple	iPad	DMPMT5BMFK12	107233			
Apple	iPad	DMPL6930F183	100788			
Apple	iPad	DMPLC2JEF182	100808			
Apple	iPad	DMQL1756F182	100799			
Apple	iPad	DMPL5R04F183	100731			
Apple	iPad	DMPL5F4MF183	100745			
Apple	iPad	DMPL5R5KF183	100734			
Apple	iPad	DMPN81S0FK12	107425			
Apple	iPad	DMPMV28TFK12	107239			
Apple	iPad	DYTKTBFTDFHW	100805			
Apple	iPad	DYVJF1JGDFHW	105441			
HP	Compaq Pro 6300	MXL32203P0	105853			
Epson	Powerlite 98	U48K4100308	100987			
Epson	Powerlite 98	U48k4403084	107210			
Epson	Powerlite 93+	R4EK2701183	105442			
Epson	Powerlite 98	U48K4100427	100931			
Epson	93+	R4EK2800168	105452			
Dell	2400MP	G4QMT91	102719			
HP	Compaq Pro 6200	MXL2231FQ4	105346			
HP	Compaq Pro 6200	MXL2231FPF	105347			
HP	Compaq Pro 6200	MXL1211Q4H	106954			
HP	Compaq Pro 6200	MXL2231FPT	105342			
HP	Compaq Pro 6200	MXL2231FQ5	105361			
HP	Compaq Pro 6200	MXL1211Q7H	106860			
Microsoft	Surface Pro 7	21529214953	IT-251941			
Epson	Powerlite 98	U48K4100224	100980			
Epson	Powerlite 98H	VTAK7101035	108541			
Epson	Powerlite 98	U48K4201352	101086			
Epson	Powerlite 98	U48K4201398	101081			
Epson	Powerlite 98	U48K4100337	100928			
Epson	Powerlite 98	U48K4100433	100936			
Epson	Powerlite 93+	R4EK3501663	100819			
Epson	Powerlite 93+	R4EK2602504	105420			
Epson	Powerlite 93	P94F163671L	105142			
Cisco	2800 series	FTX1139A04L	103793			
Epson	Powerlite 98	U48K4100553	100932			
Epson	Powerlite 98	U48K4100233	100970			
Promethean	ActiveBoard Ab2b-02	0725432 066	104293			

Make	Model	SN #	Tag	Tag#2	Tag#3	VEA TAG
Dell	Latitude	3824252895	251440			
Apple	iPad, 1st Generation	F5XKK946DFHW	100802			
Apple	iPad, 2nd Generation	DMTGQFW3DFHW	135234			
Audio	dcbpro210	5248219	102171			
Dell	FC640	8RSCR2	108806			
Dell	FC640	8RSDRP2	108805			
Dell	FX2	3S2DCH2	108527			
Cisco	C3750	FOC1342Z0XX	106406			
Cisco	C3750	FOC1348Z6FP	106407			



## Request to Declare Property as Surplus

**Location of Property:**

Site: DO  
Department: IT  
Room No. 400

Date: 5/18/2024

Requestor: Elijah Van Slyke

It is requested that the following equipment be declared surplus:

Asset #	Qty.	Item Description	Model	Serial #	Year Purchased	Present Value	Condition*
		See attached Sheet					

\*Condition Key: **Excellent** – in working order  
**Good** – needs minor repairs  
**Fair** – needs repairs; repairs are estimated not to exceed 30% of replacement cost.  
**Poor** – no longer serviceable; repairs would exceed 50% of replacement cost.  
**Unusable** – to be discarded as junk

Reason(s) for declaring surplus: Old Office PCs with little value

*Note: Incomplete or improperly completed forms will be returned to initiating department for completion prior to processing.  
Originator is responsible for placing work order with Maintenance and storing on site until sold/reissued or discarded.  
Please contact 16514 or 16540 for further information or questions.*

  
Site Administrative Approval Signature

**Disposition**

- ☐ Make available for reassignment  
☐ Surplus  
☒ Junk

Assign to: \_\_\_\_\_

\_\_\_\_\_  
Chief Business Official

\_\_\_\_\_  
Date

Make	Model	SN #	Tag	Tag#2	VEA TAG
Dell	OPTIPLEX 3010	CQ6LFX1	105774		
HP	Compaq 6300 Pro SFF	MXL34308XB	100853		
HP	Compaq 6300 Pro SFF	MXL32203P5	105856		
HP	Compaq 6300 Pro SFF	MXL32203QY	105832		
HP	ProDesk 600 G1 SFF	MXL5360PR0	107865		
HP	ProDesk 600 G1 SFF	MXL4401PQP	107480		
HP	ProDesk 600 G1 SFF	MXL4361YVF	107442		
HP	ProDesk 600 G1 SFF	MXL4300HNF	107370		
HP	ProDesk 600 G1 SFF	MXL5360PRB	107846		
HP	ProDesk 600 G1 SFF	2UA4431G3V	107619		
HP	ProDesk 600 G1 SFF	MXL4300HNG	107371		
HP	ProDesk 600 G1 SFF	MXL4300M95	107374		
HP	ProDesk 600 G1 SFF	MXL52123DK	107785		
HP	ProDesk 600 G1 SFF	MXL44136ZZ	107618		
HP	ProDesk 600 G2 SFF	MXL610150L	107975		
HP	ProDesk 600 G3 SFF	MXL7292QRJ	108588		
HP	ProDesk 600 G3 SFF	2UA74527QL	108674		
HP	ProDesk 600 G5 SFF	MXL0473BHM	IT-251321		
HP	ProDesk 600 G5 SFF	MXL0453JM2	IT-251320		
HP	Elitedesk 800 G1 SFF	2UA45021F9	109990		

Make	Model	SN #	Tag	Tag#2	Tag#3	VEA TAG
Microsoft	Surface Pro 7	21856614953	IT-251978			
Microsoft	Surface Pro 7	39616302053	IT-251203			
HP	ZBook laptop	5CG6392FSB	108457			
Microsoft	Surface Pro i5	1663584053	109250			
Microsoft	Surface Pro 4	56704661753	108417			
Microsoft	Surface Pro 7	58214102253	IT-251243			
Microsoft	Surface Pro i5	5434572453	108694			
HP	Probook 650 G4 Laptop	5CG84336XS	109254			
HP	Compaq dc5800	mxl9321bw9	106241			
HP	Compaq dc5800	2ua8390x9h	106133			
HP	Compaq dc5800	mxl82815y2	106093			
AXIS	P3367	00408CFA7267	107204			
Powis Parker	Fastback Model 15	11654	11183	253		
Powis Parker	Model 31	1911	11184			
IQinVision	IQeye755	2A402622	106712			
Epson	Powerlite 98	U48K4100169	100955			
Epson	Powerlite 98	U48K4100570	100947			
KYOCERA	P6021CDN	LW34Z03999	107748			
Epson	Powerlite 93+	R4EF2Y2413L	105711			
Epson	Powerlite 98	U48K4201912	101151			
Epson	Powerlite 98	U48K4100335	100934			
Epson	Powerlite 93+	R4EK2701138	105423			
Epson	Powerlite 93+	R4EF221893L	105378			
Epson	Powerlite 93+	R4EF222846L	105341			
Epson	Powerlite 93+	R4EF360183L	100810			
Epson	Powerlite 98	U48K4100306	100973			
Epson	Powerlite 98	U48K4100235	100991			
Epson	Powerlite 98	U48K4100168	100956			
Epson	Powerlite 98	U48K4100264	100976			
Epson	Powerlite 93	P94F1Y1676L	105271			
Epson	Powerlite 93	P94F170898L	105130			
Epson	Powerlite 98	U48K4100189	100974			
Epson	Powerlite 98	U48K4201231	101131			
Epson	Powerlite 98	U48K4201341	101147			
Epson	Powerlite 98	U48K4201106	101130			
Epson	Powerlite 98	U48K4100316	100901			
Epson	Powerlite 98	U48K4100537	100900			
Epson	Powerlite 98	U48K4201270	101133			
Epson	Powerlite 98	U48K4201368	101142			
Epson	Powerlite 98	U48K4100252	100960			
Epson	Powerlite 98	U48K4100398	100907			
Epson	Powerlite 98	U48K4201288	101132			

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Consolidated Application for Funding Categorical Aid Programs

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
The Consolidated Application for Funding Categorical Aid Programs is submitted annually to the California Department of Education. This application identifies the state and federal programs in which our district will participate for the 2024-25 school year. These programs include: Title I, Title IIA and Title IV. The District receives approximately \$1 million from federal and state categorical program funds each year.

2024–25 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca24assurancestoc.asp>.

**CDE Program Contact:**  
Consolidated Application Support Desk, Education Data Office, [ConAppSupport@cde.ca.gov](mailto:ConAppSupport@cde.ca.gov), 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Leopoldo Perez
Authorized Representative's Signature	
Authorized Representative's Title	Associate Superintendent
Authorized Representative's Signature Date	06/21/2024

2024–25 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

**CDE Program Contact:**  
Miguel Cordova, Title I Policy, Program, and Support Office, [MCordova@cde.ca.gov](mailto:MCordova@cde.ca.gov), 916-319-0381

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Leopoldo Perez
Authorized Representative's Title	Associate Superintendent
Authorized Representative's Signature Date	06/10/2024
Comment	
If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	



2024–25 LCAP Federal Addendum Certification

**CDE Program Contact:**  
Local Agency Systems Support Office, [LCAPAddendum@cde.ca.gov](mailto:LCAPAddendum@cde.ca.gov), 916-323-5233

Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

<b>County Office of Education (COE) or District</b> For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	06/20/2024
<b>Direct Funded Charter</b> Enter the adoption date of the current LCAP	
Authorized Representative's Full Name	Leopoldo Perez
Authorized Representative's Title	Associate Superintendent

**2024–25 Application for Funding****CDE Program Contact:**Consolidated Application Support Desk, Education Data Office, [ConAppSupport@cde.ca.gov](mailto:ConAppSupport@cde.ca.gov), 916-319-0297**Local Governing Board Approval**

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year	Yes
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**District English Learner Advisory Committee Review**

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year	Yes
---	-----

**Application for Categorical Programs**

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

<b>Title I, Part A (Basic Grant)</b> ESSA Sec. 1111et seq. SACS 3010	Yes
<b>Title II, Part A (Supporting Effective Instruction)</b> ESEA Sec. 2104 SACS 4035	Yes
<b>Title III English Learner</b> ESEA Sec. 3102 SACS 4203	Yes
<b>Title III Immigrant</b> ESEA Sec. 3102 SACS 4201	No
<b>Title IV, Part A (Student and School Support)</b> ESSA Sec. 4101 SACS 4127	Yes

**\*\*\*Warning\*\*\***

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2024–25 Title III English Learner Student Program Subgrant Budget

The purpose of this data collection form is to provide a proposed budget for English learner (EL) Student Program Subgrant funds only per the Title III English Learner Students Program requirements (ESSA, Sections 3114, 3115, & 3116).

CDE Program Contact:

Annie Abreu Park, Language Policy and Leadership Office, [AAbreuPark@cde.ca.gov](mailto:AAbreuPark@cde.ca.gov), 916-319-9620  
Geoffrey Ndirangu, Language Policy and Leadership Office, [GNdirang@cde.ca.gov](mailto:GNdirang@cde.ca.gov), 916-323-5831

Estimated Allocation Calculation

Estimated English learner per student allocation	\$130.25
Estimated English learner student count	94
Estimated English learner student program allocation	\$12,244

Note: \$10,000 minimum program eligibility criteria

If the local educational agency's estimated English learner student program allocation is less than \$10,000, then it does not meet the minimum program eligibility criteria for direct funding status and requires further action. To receive instructions regarding the consortium application process, please go to the California Department of Education Title III EL Consortium Details web page at <https://www.cde.ca.gov/sp/el/t3/elconsortium.asp>.

Budget

Professional development activities	\$3,000
Program and other authorized activities	\$3,000
English Proficiency and Academic Achievement	\$5,000
Parent, family, and community engagement	\$1,244
Direct administrative costs (Amount cannot exceed 2% of the estimated English learner student program allocation)	\$0
Indirect costs (LEA can apply its approved indirect rate to the portion of the subgrant that is not reserved for direct administrative costs)	\$0
Total budget	\$12,244

2024–25 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

**CDE Program Contact:**  
Hilary Thomson, Fiscal Oversight and Support Office, [HThomson@cde.ca.gov](mailto:HThomson@cde.ca.gov), 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

2024–25 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Human Resource Action Report

**PREPARER:** Jason Rubin  
Associate Superintendent of Human Resources

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
Approve personnel changes to meet the needs of our District as outlined on the following report.

**Shasta Union High School District  
HUMAN RESOURCES ACTION REPORT**

<b>NAME</b>	<b>POSITION</b>	<b>EFFECTIVE</b>
<b><u>Classified</u></b>		
<b><u>Hours- Increase</u></b>		
Loretta Klinker	Bus Driver, Transportation 8 hours/10 months	August 12, 2024
<b><u>New Hires/Rehire</u></b>		
Tawny Cowell	Director of Nutrition Services, DO 8 hours/12 months	July 1, 2024
Holly Robinson	School Support Secretary, EHS 8 hours/11months	August 1, 2024
Jesse Corona	Bus Driver, Transportation 8 hours/10 months	August 12, 2024
<b><u>Resigned/Retired</u></b>		
Jordan D'Meza	SDCI Paraprofessional, EHS 6.5 hours/10 months	June 6, 2024
Mary Snyder	Bus Driver, Transport 8 hours/10 months	June 6, 2024
Tori French	Attendance Technician, SHS 8 hours/11 months	June 14, 2024
Lexis Grade	Payroll Technician, DO 8 hours/12 months	June 28, 2024
Roberta Womack	Food Nutrition Specialist, SHS 3.75 hours/10 months	August 1, 2024

**Certificated****New Hires**

Damian Saechao	FHS Psychologist, 1.0 FTE	August 1, 2024
Laura Allen	5/5 Art, EHS	August 12, 2024
Richard Belzer	5/5 Math, FHS	August 12, 2024
Oralia Campos	5/5 Spanish, SHS	August 12, 2024
Veronica Carrel	5/5 Art, FHS	August 12, 2024
Frank Cortese	5/5 Math, FHS	August 12, 2024
Nathan Costa	5/5 Social Science, FHS	August 12, 2024
Gynifer DeAro	5/5 English, EHS	August 12, 2024
Diane Gard	5/5 ASL, EHS	August 12, 2024
Logan Gomes	5/5 Social Science, EHS	August 12, 2024
Caroline Grigsby	5/5 ASL, SHS	August 12, 2024
Lindsay Heinzen	5/5 Art, EHS	August 12, 2024
Tim Mangrich	5/5 SDCI, DO	August 12, 2024
Jocelyn Olson	5/5 CTE Medical Careers	August 12, 2024
Jordan Palmer	5/5 Music, SHS	August 12, 2024
Darcy Pritchard	5/5 Science, SHS	August 12, 2024
Catharine Renner	5/5 Science, EHS	August 12, 2024
Tami Ross	5/5 SDCI, EHS	August 12, 2024
Nai Saepanh	5/5 CTE Culinary, SHS	August 12, 2024
Melissa Vine	5/5 Spanish, EHS	August 12, 2024
Lucas Westaby	5/5 Social Science, FHS	August 12, 2024

Returning Temps 2024-25

Thomas Ammon	5/5 Social Science, SHS	August 12, 2024
Taylor Dillon	4/5 CTE Dental, SHS	August 12, 2024
Allison Hingst-Elo	5/5 CTE Medical, FHS	August 12, 2024
Chloe Saelee	4/5 CTE Early Childhood Ed, EHS	August 12, 2024
Schuyler Wilson	5/5 EHRMS, PHS	August 12, 2024

Resignation

JP O'Hara	5/5 English, EHS	June 7, 2024
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Long Term Substitute (Teaching Permit for Statutory Leave)

Abbrienna Hibbs	5/5 Social Science, EHS	August 12, 2024
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Position Change/Promotion

Whitney Lowry	2/5 CTE Pharmacy, SHS	August 12, 2024
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## SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Quarterly Report - Williams Uniform Complaints

**PREPARER:** Jason Rubin  
Associate Superintendent of Human Resources

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
No Williams Uniform Complaints have been filed between April 1, 2024 and June 30, 2024.

**Academic School Year 2023-2024**  
**Quarterly Report on Williams Uniform Complaints**  
[Education Code § 35186]

District: \_\_\_\_\_

Form Completed By: \_\_\_\_\_ Title: \_\_\_\_\_

Quarterly Report Submission Date:      October 2023      April 2024  
(Please check one)                              January 2024      July 2024

Date for information to be reported publicly at governing board meeting: \_\_\_\_\_

Please check the box that applies:

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignments			
Facilities Conditions			
TOTALS			

\_\_\_\_\_   
Print Name of District Superintendent

\_\_\_\_\_   
Signature of District Superintendent

\_\_\_\_\_   
Date

Submit by the 15th of the month to: Barbara Erlei at [berlei@shastacoe.org](mailto:berlei@shastacoe.org)

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Annual review of the District's Uniform Complaint Policy and Non-Discrimination Policy

**PREPARER:** Jason Rubin  
Associate Superintendent of Human Resources

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
This is an annual recommendation to the board for ensuring compliance on all aspects and procedures related to the Uniform Complaint Procedure and Non-Discrimination Policy. The District is in compliance with both the Uniform Complaint Policy and Non-Discrimination Policy.

**REFERENCES:**  
Select the links below to access the policies.  
[Board Policy 1312.3: Uniform Complaint Procedures](#)  
[Administrative Regulation 1312.3: Uniform Complaint Procedures](#)  
[Exhibit 1312.3: Uniform Complaint Procedures](#)  
[Board Policy 4030: Nondiscrimination In Employment](#)  
[Administrative Regulation 4030: Nondiscrimination In Employment](#)  
[Board Policy 5145.3: Nondiscrimination/Harassment](#)  
[Administrative Regulation 5145.3: Nondiscrimination/Harassment](#)

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Board Self-Evaluation for 2023-24

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:**

- ☐ Action
- ☒ Discussion
- ☐ Information

**BACKGROUND:**

The Board reviewed the evaluation tool at the May 14, 2024 regular Board Meeting. The Board has individually taken the evaluation online and will discuss the overall results.

**REFERENCES:**

The evaluation has been sent to the Board under separate cover. Copies can be made available to the public by contacting the District Office at 241-3261.

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Approval/ratification of revised employment agreements for Chief Business Official, Associate Superintendent of Human Resources, Associate Superintendent of Instructional Services and Superintendent

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
The above-referenced positions are employed on a three-year, ongoing contract. These contracts were approved and extended for an additional year (through June 30, 2027) by the Board at the May 14, 2024 Board meeting. The District is asking the Board to approve a revision to the contracts to reflect the salary increase per the agreed upon negotiations.

**REFERENCE:**  
Government Code 53262. Contracts were provided to the Board under separate cover and can be obtained by contacting the District Office at (530) 241-3261.

## SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** June 11, 2024 Regular Board Meeting and June 20, 2024  
Special Board Meeting Minutes

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
Staff has reviewed the minutes and recommends approval as presented.



**SHASTA UNION HIGH SCHOOL DISTRICT  
REGULAR MEETING OF THE GOVERNING BOARD  
Board Room  
2200 Eureka Way  
Redding, CA 96001**

**June 11, 2024  
UNADOPTED MINUTES**

A regular meeting of the Governing Board of the Shasta Union High School District was called to order at 5:30 p.m. by Trustee Zufall in the Shasta Union High School District Board Room.

**ROLL CALL:** Trustees Ron Zufall, Andrea Hoheisel, and Luke Wilson were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Instructional Services Leo Perez, Associate Superintendent of Human Resources Jason Rubin, and Chief Business Official David Flores.

There were no requests from the audience to speak to any items on the closed session agenda. The Board adjourned to closed session at 5:30 p.m. to discuss the following: 1) Public Employee Discipline/Dismissal/Release/Complaint (G.C. 54957); 2) Conference with Labor Negotiator (G.C. 54957.6) Agency designated representatives: Jim Cloney – Superintendent, David Flores – Chief Business Official, Jason Rubin – Associate Superintendent/H.R. and Leo Perez - Associate Superintendent/ Instructional Services. Employee Organizations: Shasta Secondary Education Association (SSEA), Educational Support Professionals Association (ESP), California School Employees Association (CSEA) and Management/Supervisory/Confidential; and 3) Conference with Legal Counsel – Anticipated Litigation (G.C. 54956.9) One Case.

The Board reconvened into open session at 6:30 p.m. The Board had no action to report out from closed session, and Student Board Member Riley Combs was present for the open session portion of the meeting. Trustee Zufall led the pledge of allegiance, and Trustee Hoheisel recited the mission and vision statements.

- RES. 24-091** That the Board approve the agenda, as presented with the exception of tabling Agenda Item 11.2A *Approve resolution ordering an election to authorize the issuance of general obligation bonds, establishing specifications of the election order, and requesting consolidation with other elections occurring on November 5, 2024 to a future meeting.* (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-092** That the Board approve the consent agenda, as presented. (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-093** That the Board adopt the Resolutions in conjunction with the Governing Board Member Election on November 5, 2024 (*Resolution Ordering Governing Board Member Election, Resolution Establishing Procedure in Case of Tie Vote at Governing Board Election, Resolution Regarding Cost of Candidate Statements*). (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-094** That the Board approve the minutes for the May 14, 2024 regular Board meeting. (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-095** That the Board approve the minutes for the May 28, 2024 special Board meeting. (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-096** That the Board ratify commercial warrants in the amount of \$2,754,523.89 and payroll distributions in the amount of \$4,091,809.12 for the period of 5/01/2024 – 5/31/2024. (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-097** That the Board approve requests to declare property as surplus (Maintenance Department - 3 John Deere Mowers and FHS - Kiln). (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)

- RES. 24-098 That the Board approve the Shasta County Special Education Local Plan Area (SELPA) Local Education Agency (LEA) Assurances. (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-099 That the Board approve the School Plans for Student Achievement. (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-100 That the Board approve the Human Resources Action Report, as follows: *Classified – (New Hires/Rehire)*: Linda Alloway, Custodian 8 hours/12 months (SHS), effective May 6, 2024; Carson Gillham, Special Ed Paraprofessional 5.75 hours/10 months (FHS), effective May 20, 2024; Sarah Murrietta, Admin Assistant-HR 8 hours/12 months (DO), effective May 20, 2024; and Lee Porter, Bus Driver 6.5 hours/10 months (Transportation), effective May 10, 2024. *(Resigned/Retired)*: Kristofer Fisher, SDCI-Paraprofessional 6.5 hours/10 months (EHS), effective June 6, 2024; Pamela Hoover-Willats, Food Nutrition Specialist 4 hours/10 months (FHS), effective June 6, 2024; Pamela Knight, Special Ed Paraprofessional 6.5 hours/10 months (EHS), effective June 6, 2024; and Madison Kopta, Special Ed Paraprofessional 5.75 hours/10 months (FHS), effective May 9, 202. *Certificated - (Long Term Substitute - Provisional Internship Permit)*: Jonathon Darcangelo, Science 5/5 (SHS), effective February 20, 2024. (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-101 That the approve the Board Governance Calendar and Board Action Calendar for the 2024-25 school year. (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-102 That the Board conduct its biennial review of the SUHSD Conflict of Interest Code and related Resolution (Exhibit 9270) and waive the second reading and approve Exhibit 9270. (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-103 That the Board appoint Sofia Lucero as a Student Board Member for a one-year term effective July 1, 2024. (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-104 That the Board waive the second reading and approve the draft mandated and draft optional Board Policies and Administrative Regulations, as provided by CSBA, recommended by Administration and modified by the Board. (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-105 That the Board approve the proposed negotiations and compensation agreement between the District and the Shasta Secondary Education Association (SSEA) and the Educational Support Professionals Association (ESP) for 2024-25. (Motion Wilson, second Hoheisel, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-106 That the Board approve the agreement with the Redding School District for transportation services. (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-107 That the Board approve the 2022-2023 Audit Report. (Motion Wilson, second Hoheisel, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-108 That the Board approve the resolution designating certain general funds as committed fund balance. (Motion Wilson, second Hoheisel, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-109 That the Board approve the resolution for use of Education Protection Account (EPA) funds for 2024-25. (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)
- RES. 24-110 That the Board approve the Local Control and Accountability Plan (LCAP) Federal Addendum. (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)



RES. 24-111 That the Board approve the LCAP Local Measures as follows: (1) Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities; (2) Implementation of State Academic Standards; (3) Parent Engagement; (4) School Climate; and (5) Access to a Broad Course of Study. (Motion Wilson, second Hoheisel, carried 3-0. Student Board Member Combs: Aye)

RES. 24-112 That the meeting adjourn. (Motion Hoheisel, second Wilson, carried 3-0. Student Board Member Combs: Aye)

**OATH OF OFFICE:**

Jim Cloney administered the Oath of Office to Trustee Luke Wilson.

**PUBLIC COMMENT:**

There were no comments.

**REPORTS FROM SHASTA UNION HIGH SCHOOL DISTRICT ORGANIZATIONS:**

SSEA Vice President Andrea Cota welcomed Trustee Wilson to the Board. She commended the summer school staff and this year's retirees. Ms. Cota stated that SSEA held a social event for their members at Fall River and recently applied for grant funding through the California Teachers Association. She reported that SSEA elections have been ratified, and all sites are fully represented for next year.

ESP President Rhonda Minch was not present.

CSEA President David Martin was not present.

**REPORTS FROM PRINCIPALS:**

Tim Calkins reported that the alternative education graduations were a success and Pioneer Continuation High School (PHS) is in the running to receive an award for positive intervention services. He stated that he is excited for the summer projects on PHS's campus.

Ryan Johnson thanked Trustee Combs for serving on the Board and congratulated her on her acceptance and full ride scholarship to Harvard University. Mr. Johnson stated that staff has started a Culture Exchange Club where they videoconference with educators from around the world. EHS is currently partnering with educators from a high school in Uganda. He shared photos that shows students walking three miles to get water. Mr. Johnson reported that scholarship night and graduation was a success and that next year's Student Board Member will be EHS senior Sofia Lucero.

Shane Kikut welcomed Trustee Wilson and congratulated Trustee Combs on her acceptance to Harvard University. He stated that graduation was a success and thanked Trustees Zufall, Hoheisel and Doran for attending. Mr. Kikut stated that summer school will be held on Shasta High School's (SHS) campus and that Administration has begun preparing for next school year.

Kevin Greene welcomed Trustee Wilson. He reported that the scholarship senior breakfast, graduation, and end of year staff breakfast was a success. Mr. Greene stated that he also attended the Fire Science graduation along with Trustees Hoheisel and Doran where they were able to tour the new firehouse. He commended Director of Special Education Cecile LaMar on the SDCI graduation in the David Marr Theater.

**REPORT FROM SUPERINTENDENT:**

Jim Cloney reported that he attended nine graduation ceremonies and multiple retirement parties. He stated that as staff says goodbye to our experienced and best employees, the District is bringing in some great staff to fill the vacancies. Mr. Cloney reported that the Maintenance and Operations Department for the first time has hired approximately twenty students to help with summer custodial work. On behalf of Director of Student Programs Rebecca Berg, he provided the Board with the Career Technical Education (CTE) quarterly update. Mr. Cloney thanked Trustee Combs for serving on the Board and presented her with a plaque.

#### **TRUSTEE COMMENTS AND LIAISON REPORTS:**

Trustee Wilson thanked everyone for welcoming him to the Board.

Trustee Combs stated that she was happy to serve on the Board and that she learned a lot. She stated that she is happy for Sofia Lucero to take over as the Student Board Member next year.

Trustee Hoheisel reported that she attended three graduations. She stated that she was amazed by the new FHS fire house and enjoyed the speeches from the Adult Education graduation ceremony.

Trustee Zufall stated that he enjoyed attending the graduation ceremonies, especially seeing the families of PHS graduates celebrate and hearing the student stories. He reported that he has and will continue to attend Board meetings of feeder school districts in order to explain the voting districts and promote the CTE program. Trustee Zufall commended SHS CTE teachers Brian Beasley and Bret Barnes on their continued partnership with NASA that allows students to propose missions virtually to NASA.

#### **DISCUSSION:**

Governance Calendar and Board Action Calendar: Jim Cloney stated that the Board annually reviews the Governance Calendar and Board Action Calendar and noted that there are only minor changes.

Conflict of Interest Code and related Resolution (Exhibit 9270): Jim Cloney stated that Exhibit 9270: Conflict of Interest has been updated to replace the Director of Categorical Programs with the Director of Student Programs.

CSBA Board Policies: Jim Cloney stated that as the CSBA policy liaison, Trustee Hoheisel has met with Administration to address any questions she may have on the policy updates. He stated that in addition to the CSBA policy updates, Administration has recommended some additional policy changes regarding student wellness, dress and grooming, open closed campus, and parents rights based on recent discussions the Board has had.

Trustee Hoheisel stated that Mr. Rubin would like to strike the paragraph on temporary certificates of clearance in Board Policy 4112.5 since this is done by the Shasta County Office of Education and not the District. Trustee Hoheisel recommended the Board not adopt the following in Board Policy 4111/42111/43111: "and believes that students benefit when district staff reflects the racial, ethnic, linguistic, and cultural diversity of the district" stating that this could be controversial. Trustee Hoheisel had Mr. Rubin clarify that when it comes to drug testing staff, the District is only able to drug test bus drivers. General consensus of the Board was in favor of striking the above mentioned language in Board Policy 4112.5 and Board Policy 4111/42111/43111.

PUBLIC HEARING – Proposed Negotiations and Compensation with SSEA and ESP: At 7:10p.m., Trustee Zufall declared the meeting open to Public Hearing to provide interested parties an opportunity to speak regarding the proposed negotiations and compensation between the District, SSEA, and ESP, which includes unrepresented staff. There were no comments, and the public hearing was declared closed.

Redding School District Transportation Agreements: David Flores stated that the District provides transportation services to the Redding School District for home-to-school and special education transport. The District also provides services for field trips, fuel and maintenance. The home-to school and special education transportation services are billed at a fixed rate. Trustee Zufall inquired if the District makes a profit from the services. Mr. Flores stated that the District does make some profit.

2022-2023 Audit Report: David Flores stated that the 2022-2023 Audit Report speaks to the preparation of the District's financial statements and that they are an accurate and fair representation of the District's financial position based on various federal and state accounting standards. It is the opinion of the auditor that the District's financials meet these criteria. He stated that the 2022-2023 Audit Report received an Unmodified Audit, meaning the auditors made no changes. Mr. Flores reported that there was one finding with internal control of student body funds. The auditors found that two deposits tested did not show that collections had been counted by two individuals. A deposit was not made on a timely basis, two disbursements did not have

**DISCUSSION (continued):**

2022-2023 Audit Report:

pre-approval prior to items being purchased. To address this finding, the District will have a district wide meeting with the student body clerks and review proper process and procedure for cash handling and the approval process for purchasing. Mr. Flores stated that the District is an \$85 million expenditure operation with 15,000 accounts and that overall, he is pleased with the report. Trustees Hoheisel and Zufall commended Mr. Flores on the audit.

PUBLIC HEARING - 2024-2025 Budget: At 7:18p.m., Trustee Zufall declared the meeting open to Public Hearing to provide interested parties an opportunity to speak regarding the 2024-2025 proposed budget. There were no comments, and the public hearing was declared closed.

David Flores conducted a presentation on the 2024-2025 budget including changes in the budget and multi-year assumptions. He provided background on the budget process stating that the District will close books in August. Mr. Flores reported that the state is expected to adopt the budget on Friday and he is hopeful they will fund the COLA at 1.07%. He stated that the District has a good reserve going forward and the cash flow projection is positive for the District

Trustee Zufall inquired how confident Mr. Flores was of the increases for 2026-27. Mr. Flores stated COLA and ADA are the two main variables for these numbers. He stated that he is conservative with projecting ADA and that the state controls COLA. Trustee Zufall inquired what changes will come with STRS and PERS. Mr. Flores stated that the District will have to fund the ongoing increases. He noted that STRS rates change through legislation whereas PERS rates are not.

Committed Fund Balance: David Flores presented the Board and public with a document reflecting some changes in the committed fund balance resolution. He stated that the Board is required to approve the resolution that states the purpose, justification and estimated amount of how the District will commit certain dollars from the General Fund.

PUBLIC HEARING – EPA Funds: At 7:33p.m., Trustee Zufall declared the meeting open to Public Hearing to provide interested parties an opportunity to speak regarding the EPA Funds. There were no comments, and the public hearing was declared closed.

David Flores stated that this is an annual item that requires the Board to approve the EPA funds. The District is required to spend these dollars with specific provisions.

Local Control and Accountability Plan (LCAP) Federal Addendum: Leo Perez stated that the District is required to approve the LCAP Federal Addendum in order to receive Every Student Succeeds Act (ESSA) funds that includes funds from Title, 1, 2 and 4. Mr. Perez stated that Title 1 funds service academically disadvantaged students, Title 2 funds are utilized for educator development and Title 4 funds are utilized to enhance the educational experience.

LCAP Local Measures: Leo Perez stated that the District is required to report to the Board on whether we have met or not met the following LCAP Local Measures: (1) Appropriately Assigned Teachers, Access to Curriculum-Aligned Instructional Materials, and Safe, Clean and Functional School Facilities; (2) Implementation of State Academic Standards; (3) Parent Engagement; (4) School Climate; and (5) Access to a Broad Course of Study. The 2023-24 Local Performance Indicator Self-Reflection Report has been provided to the Board under separate cover and is available on the District website for review. Mr. Perez stated that the District has met all five and that he will submit the results to the state.

PUBLIC HEARING Proposed LCAP: At 7:37 p.m., Trustee Zufall declared the meeting open to Public Hearing to allow interested parties an opportunity to speak on the 2024-2025 LCAP. There were no public comments and the hearing was closed. Leo Perez stated that the LCAP is posted on the website and that comments or questions can be submitted to the office of the Superintendent.

**DISCUSSION (continued):**

**PUBLIC HEARING Proposed LCAP:**

Leo Perez conducted a presentation on the 2024-2025 LCAP that included projected revenue, budgeted expenditures, educational partner engagement, goals, actions and metrics. He reported that the District presented the LCAP Infographic to the Parent Advisory Committee and discussed the LCAP with site council, DELAC, Student Advisory Committee and Native American liaisons. In addition, the District also conducted various surveys. Mr. Perez noted that the ELPAC rate is 16.3% lower than the state but he anticipates this number to grow. Trustee Zufall inquired if students in dual enrollment courses are mostly juniors and seniors. Mr. Perez stated yes but that the District is working on offering more courses to lower classmen. Trustee Hoheisel inquired why the estimated actuals are higher than the budgeted amounts in certain categories. Mr. Perez explained that this happens based on who is teaching since salaries vary. He stated that he will do a mid-year update where the District will adjust the amounts as needed. Mr. Flores noted that the overages are included in the estimates of the District's overall budget.

Overall, Mr. Perez stated that the District was very successful in engaging its partners for the LCAP. He noted that he was also able to translate the infographic to Spanish. Mr. Perez stated that any written comments received from the public on the LCAP document will receive a written response. Any changes made to the LCAP based on feedback from the Shasta County Office of Education will be brought back for Board approval. The 2024-25 LCAP will be brought before the Board for approval at the June 20, 2024 special Board meeting.

**ADVANCE PLANNING:**

**Next Meeting Date:** Special Board Meeting June 20, 2024 and Regular Board Meeting July 9, 2024

**Suggested Future Agenda Items:** Trustee Zufall asked the Board to email himself or Superintendent Jim Cloney if they have suggested agenda items.

**ADJOURNMENT:**

The meeting adjourned at 8:10 p.m.

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Andrea Hoheisel, Clerk  
Board of Trustees

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Jim Cloney, Executive Secretary  
Board of Trustees

*Bd. Min. 6-11-24 //*



**SHASTA UNION HIGH SCHOOL DISTRICT  
SPECIAL MEETING OF THE GOVERNING BOARD  
Large Conference Room  
2200 Eureka Way  
Redding, CA 96001**

**June 20, 2024  
UNADOPTED MINUTES**

A special meeting of the Governing Board of the Shasta Union High School District was called to order at 5:00 p.m. by Trustee Zufall in the Shasta Union High School District Large Conference Room.

**ROLL CALL:** Trustees Ron Zufall, Joe Ayer and Luke Wilson were present. Also present: Superintendent Jim Cloney, Associate Superintendent of Instructional Services Leo Perez and Associate Superintendent of Human Resources Jason Rubin.

Trustee Zufall led the pledge of allegiance.

**RES. 24-113** That the Board approve the agenda, as presented. (Motion Ayer, second Wilson, carried 3-0)

**RES. 24-114** That the Board approve the 2024-25 Local Control and Accountability Plan. (Motion Wilson, second Ayer, carried 3-0)

**RES. 24-115** That the Board adopt the budget for the 2024-2025 school year. (Motion Wilson, second Ayer, carried 3-0)

**RES. 24-116** That the meeting adjourn. (Motion Ayer, second Wilson, carried 3-0)

**PUBLIC COMMENT:**

There were no comments.

**DISCUSSION:**

Local Control and Accountability Plan (LCAP): Jim Cloney reported that he did not receive any questions or comments from the public and that no changes were made since the LCAP was presented at the June 11, 2024 regular Board meeting. He stated that Leo Perez will submit the LCAP to the Shasta County Office of Education (SCOE) for review and that the District will bring the LCAP back for Board approval if SCOE has any feedback.

2024-2025 Budget: Jim Cloney stated that there hasn't been any changes to the budget since it was presented at the June 11, 2024 Board meeting and recommended Board approval.

**REPORTS:**

Jim Cloney stated that Trustee Doran has sadly passed away, and the District was notified by his stepdaughter the day after the June 11, 2024 regular Board meeting. He stated that family believes he had passed away over the weekend. Mr. Cloney stated that he is hopeful he will be able to get in touch with Trustee Doran's daughter in order to obtain information for a memorial service which he will then share with the Board. He reported that based on the timeline to fill a vacancy for Trustee Doran's seat that was not up for election, the vacancy will temporarily remain unfilled. A eligible community member from Trustee Area 3 can file during the Candidate Nomination period which runs July 15, 2024 through August 9, 2024. If nobody files, the Board can interview and appoint someone to fill the vacancy where they will take their seat in December. Mr. Cloney inquired how the Board would like to move forward. General consensus of the Board was to wait and see if anybody files for the vacancy.

**ADJOURNMENT:**

The meeting adjourned at 5:18 p.m.

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Andrea Hoheisel, Clerk  
Board of Trustees

*Bd. Min. 6-20-24 //I*

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Jim Cloney, Executive Secretary  
Board of Trustees

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Trustee Absence at the June 11, 2024 regular Board meeting and June 20, 2024 special Board meeting

**PREPARER:** Jim Cloney, Superintendent

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
Board Bylaws and Ed. Code allow the Board to approve Trustee absences at Board meetings for reasons that are deemed acceptable.

**REFERENCES:**  
Board Bylaw 9250/Ed. Code 35120c

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Agreement between the Shasta Union High School District and North Cow Creek School for Business & Payroll Services

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

The District is requesting authorization to enter into a contract between the District and the North Cow Creek School District. This is the extension of an existing contract that expired on June 30<sup>th</sup> of 2024. North Cow Creek would like to continue contracting for Business and Payroll services for a one year term with a mutual agreement to extend for another 12 months. The District is committed to providing a staff member, on site at North Cow Creek School one (1) day per week for the duration of the contract. The District Business Manager will oversee the business services to North Cow Creek School and either she or another business department staff member will be on site one day per week. The North Cow Creek School will pay an annual fee of \$55,000 for these services.



**AGREEMENT BETWEEN**  
**SHASTA UNION HIGH SCHOOL DISTRICT AND NORTH COW CREEK SCHOOL**  
**DISTRICT**  
**FOR BUSINESS SERVICES**

THIS AGREEMENT is made as of July 1, 2024, by and between the Shasta Union High School District ("Provider") and the North Cow Creek School District (District).

WHEREAS, District has a need for Business ("Services") and desires for Provider to provide the Services; and

WHEREAS, Provider is willing to assign certain Provider employees to the District in order to perform the Services pursuant to the terms and conditions of this agreement;

NOW, THEREFORE, in consideration of mutual covenants and promises set forth herein and for such other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

**A. Services.** Provider shall assign one Business Manager of Business and Payroll ("Employee" or, collectively, "Employees") to the District in order to provide the Services as described herein. Provider shall ensure compliance with the following requirements:

1. The assigned Employees shall hold appropriate licenses, credentials, and have appropriate industry experience as determined by Provider.
2. The assigned Employees shall perform all duties set forth as designated by Provider to include, but not limited to, the following:

a. See Attachment A for specific services

**B. Reimbursement.** Provider shall continue to be the employer of Employees, and pay the salary and benefits of Employees during the Term of this Agreement. Employees shall serve a total of one (1) day per week (with the exception of holidays, vacation, or sick time) for the duration of this agreement. Employees will perform work for the District as outlined in Section A, Services. Employees shall continue to perform assigned duties for Provider the remainder of the year. District shall reimburse Provider for its respective share of the Employees' annual salary, benefits, and indirect costs in the amount of Fifty Thousand, Dollars (\$55,000). Payments shall be made on a quarterly basis and District shall pay Thirteen Thousand, Seven Hundred and Fifty Dollars (\$13,750) to Provider no later than the last business day of September, December, March, and June. The District shall provide an office, equipment, and other materials as required to perform work for the District.

- C. Term.** This Agreement shall commence on July 1, 2024 and shall continue through June 30, 2025 ("Term"). Following this period, the Agreement shall be renewable for another 12 month term with mutual written agreement between District and Provider.
- D. Annual Review.** During the Term of this Agreement, the District and Provider shall meet semi-annually to discuss issues regarding the Services, including the assigned Employees' performance, review of the budget and expenditures, whether the Services are meeting District needs, and other related matters.
- E. Personnel Screening.**
1. Education Code section 45125.1 shall apply to any Employees who are assigned to provide school and classroom janitorial, schoolsite administrative, schoolsite grounds and landscape maintenance, pupil transportation, or schoolsite food-related services under this Agreement or who otherwise will have direct contact with students in the performance of this Agreement. Provider shall require any such Employees to submit to fingerprints and undergo a criminal background check by the Department of Justice or provide proof thereof to the other party.
  2. The parties shall not permit any such Employees to have contact with students until the Employee has provided verification by a licensed physician that he or she is free from active tuberculosis.
- F. Termination of Agreement.** This Agreement may be terminated with a Sixty (60) day written notice of either party any time upon the resignation or refusal or inability to perform the essential function of the position, with or without reasonable accommodation as defined by applicable law, of any Employee.
- G. Hold Harmless.** To the fullest extent permitted by law, each party shall defend, indemnify, and hold the other party, its Governing Board, members of its Governing Board, officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, or claims for injury or damages are caused by or result from the willful or intentional misconduct or negligent acts or omissions of the indemnified party, its officers, employees, volunteers, or agents.
- H. No Employment Rights.** Each party's employees shall be under the exclusive management control of that party and shall not be employees of the other party for any purposes whatsoever. No relationship of employer and employee is created by this Agreement.
- I. Discrimination.** The parties and its employees shall not discriminate because of sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color or mental, physical disability, or any other basis prohibited by law against any person by refusing to furnish such persons any service or privilege offered by the parties under this Agreement.

- J. Compliance with Law.** In the performance of their respective obligations contemplated by this Agreement, each party agrees to comply with all applicable local, state and federal laws and regulations, as those laws and regulations may change from time-to-time.
- K. No Third-Party Rights.** Nothing in this Agreement is intended to make any person or entity who is not signatory to the Agreement a third-party beneficiary of any right created by this Agreement or by operation of law.
- L. Notice.** As used in this Agreement, notice includes but is not limited to the communication of notice, request, demand, approval, statement, report, acceptance, consent, waiver and appointment. All notices must be in writing. Notice is considered given either (a) when delivered in person to the recipient named as below, or (b) when emailed and then deposited in the United States mail in a sealed envelope or container, postage and postal charges prepaid, addressed by name and address to the party or person intended as follows:
- Notice to District: Rob Effa - Superintendent  
10619 Swede Creek Road  
Palo Cedro, CA 96073
- Notice to Provider: David Flores – Chief Business Official  
2200 Eureka Way, Suite B  
Redding, CA 96001
- M. Amendments.** The parties agree to make appropriate amendments to this Agreement from time to time, to comply with state and federal legislation or rules and regulations issued by state or federal agencies, if such amendments are required, provided, however, that in the event the changes required, or the legislation, or the rules and regulations, materially change the contract or affect the validity thereof either whole or in part, then in that event, the Agreement may be terminated at the option of either party.
- N. Entire Agreement.** This Agreement contains the entire Agreement and understanding between the parties and supersedes all prior written or oral Agreements with respect to the subject matter herein. Any modification to this Agreement must be made in writing, signed by the authorized representatives of the District and Provider, and approved by the Governing Boards of the District and Provider.
- O. Execution in Counterparts.** This Agreement may be executed in counterparts such that the signatures may appear on separate pages. A copy, or an original, with all signatures appended together shall be deemed a fully executed agreement. Signatures transmitted by facsimile shall be deemed original signatures.
- P. Interpretation.** The language of all parts of this Agreement shall, in all cases, be construed as a whole, according to its fair meaning, and not strictly for or against either party.

10 N.4

**Q. Governing Law.** This agreement shall be governed by and interpreted under laws of the State of California, with venue for the judicial resolution of any dispute to be Shasta County, California and no other place.

**R. Board Approval/Ratification.** The effectiveness of this Agreement and any amendment hereto is contingent upon approval or ratification by the District's Governing Board.

IN WITNESS WHEREOF, the parties hereunto have set their hands this \_\_\_\_\_, 2020.

**SHASTA UNION HIGH  
SCHOOL DISTRICT**

By: \_\_\_\_\_  
(Signature)

Name: \_\_\_\_\_  
(printed or typed)

Title: \_\_\_\_\_

**NORTH COW CREEK SCHOOL  
SCHOOL DISTRICT**

By:   
(Signature)

Name: Rob Effa  
(printed or typed)

Title: Superintendent/Principal

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Resolution of The Board of Trustees of the Shasta Union High School District Ordering an Election to Authorize the Issuance of General Obligation Bonds, Establishing Specifications of the Election Order, and Requesting Consolidation with other Elections Occurring on November 5, 2024

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

The District has important school facility improvement needs and the need to identify a funding source. November 5, 2024, is the date of the statewide general election, and an election date at which local bond measures that provide facilities funding can be placed on the ballot. In order to appear on the November 2024 ballot, a Resolution calling a bond election must be filed with the Shasta County election official at least 88 days prior to the election date, by August 9, 2024.

The Resolution for Board consideration has been prepared in accordance with all legal requirements and presents a \$56,600,000 bond measure to District voters under Proposition 39 for the purpose of financing projects summarized on the specific project list attached as Appendix A to the Resolution, which will be printed in the sample ballot provided to District voters. Appendix B includes the abbreviated statement of the measure and is limited to 75 words or less that will be printed on the ballot label and read by voters at the time of casting their vote. Appendix C presents the Tax Rate Statement which will also be printed in the Sample Ballot and discloses to District voters current expectations regarding the property tax rates and other matters that will apply if bonds are approved and issued.

In order to call the election, the Resolution must have a 2/3 vote of the Board.

**Fiscal Impact:** None to general fund. If the bond measure receives more than a 55% affirmative vote, the District will be able to issue bonds and apply the proceeds to finance facility construction and improvement projects. Costs of issuance are payable from bond proceeds.

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE  
SHASTA UNION HIGH SCHOOL DISTRICT ORDERING AN ELECTION  
TO AUTHORIZE THE ISSUANCE OF GENERAL OBLIGATION  
BONDS, ESTABLISHING SPECIFICATIONS OF THE ELECTION  
ORDER, AND REQUESTING CONSOLIDATION WITH OTHER  
ELECTIONS OCCURRING ON NOVEMBER 5, 2024**

**WHEREAS**, the Shasta Union High School District (the “District”) in Shasta County (the “County”), State of California (the “State”), is committed to providing quality education to its students; and

**WHEREAS**, the District’s facilities are in need of construction and modernization, including for repairs, upgrades and safety improvements in order to provide the education that students deserve in a safe and modern environment; and

**WHEREAS**, a local funding source is needed to enable the District to provide school facilities for its present and future students; and

**WHEREAS**, in the judgment of the Board of Trustees of the District (the “Board”), it is advisable to call an election, submitting to voters in the District the question of whether bonds of the District shall be issued and sold for the purpose of financing the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities in the District; and

**WHEREAS**, the District is authorized, upon a two-thirds vote of the Board, to pursue the authorization and issuance of bonds by a 55% vote of the electorate on the question of whether bonds of the District shall be issued and sold for specified purposes, under Article XIII A Section 1 paragraph (b) of the California Constitution (“Article XIII A”) and under Education Code Section 15264 *et seq.* (the “Act”); and

**WHEREAS**, under the Act, the election may be ordered at a primary or general election, a regularly scheduled local election at which all of the electors of the District are entitled to vote, or a statewide special election; and

**WHEREAS**, under Section 10403 *et seq.* of the Elections Code, it is appropriate for the Board to request consolidation of the election with any and all other elections to be held on Tuesday, November 5, 2024, the date of the statewide general election, and to request the County Registrar of Voters (the “County Registrar”) to perform certain election services for the District; and

**WHEREAS**, in connection with the calling of a bond election and in accordance with Education Code Section 15100 subparagraph (c), the Board has obtained reasonable and informed projections of assessed property valuations that take into consideration projections of assessed property valuations made by the County assessor; and

**WHEREAS**, United States Income Tax Regulations section 1.150-2 provides generally that proceeds of tax-exempt debt are not deemed to be expended when such

proceeds are used for reimbursement of expenditures made prior to the date of issuance of such debt unless certain procedures are followed, one of which is a requirement that (with certain exceptions), prior to the payment of any such expenditure, the issuer declares an intention to reimburse such expenditure; and

**WHEREAS**, the Board wishes at this time to take the necessary actions to declare its official intent to reimburse the expenditures referenced herein from the proceeds of bonds issued pursuant to voter authorization;

**NOW, THEREFORE**, THE BOARD OF TRUSTEES OF THE SHASTA UNION HIGH SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

**Section 1. Recitals.** The foregoing recitals are true and correct.

**Section 2. Call for Election.** The Board hereby orders an election and submits to the electors of the District the question of whether general obligation bonds of the District shall be issued and sold in a maximum principal amount of \$56,600,000 (the “Bonds”) for the purposes described in the ballot measure approved under Section 3 and attached hereto as Appendix A and Appendix B and paying all costs incident thereto. This Resolution constitutes the order of the District to call such election and shall constitute the “specifications of the election order” pursuant to Education Code Section 5322.

**Section 3. Election Date.** The date of the election shall be November 5, 2024, and such bond election shall be held solely within the boundaries of the District.

**Section 4. Purpose of Election; Ballot Measure.** The purpose of the election shall be for the voters in the District to vote on a bond measure, the full text of which is attached hereto as Appendix A (the “Full Text of the Measure”), containing the question of whether the District shall issue the Bonds for the purposes stated therein, together with the accountability requirements of Article XIII A and the requirements of Section 15272 of the Act. The Full Text of the Measure, which commences with the heading “BOND AUTHORIZATION” and includes all of the text thereafter on Appendix A, shall be printed in the voter information pamphlet provided to voters, with such measure designation as is assigned to the measure.

As required by Education Code Section 5322 and Elections Code Section 13247, the abbreviated form of the measure to appear on the ballot is attached hereto as Appendix B.

The Superintendent is hereby separately authorized and directed to make any changes to the text of the full text and/or abbreviated measure as described herein to conform to any requirements of Article XIII A, the Act or the County Registrar.

**Section 5. Authority for Election.** The authority for ordering the election is contained in Section 15264 *et. seq.* of the Act and Section 1 paragraph (b) subsection (3) of Article XIII A. The authority for the specification of this election order is contained in Section 5322 of the Education Code.

**Section 6. Proceeds for School Facilities Projects.** The Board certifies that the proceeds from the sale of the Bonds will be used only for the purposes specified in Section

1(b)(3) of Article XIII A and as further specified in Appendix A, and not for any other purpose, including teacher and administrator salaries and other school operating expenses. Further, as required by Article XIII A, the Board hereby certifies that it has evaluated safety, class size and information technology needs in developing the list of school facilities projects set forth in Appendix A.

**Section 7. Covenants of the Board upon Approval of the Bonds by the Electorate; Accountability Measures.** As required by Article XIII A, Section 15278 of the Act, and Government Code Section 53410, in the event 55% of the voters voting in the District approve of the Bonds, the Board shall:

- (a) conduct an annual, independent performance audit to ensure that the funds have been expended only on the projects listed in Appendix A;
- (b) conduct an annual, independent financial audit of the proceeds from the sale of the Bonds until all of those proceeds have been expended for the school facilities projects listed in Appendix A;
- (c) establish and appoint members to an independent citizens' oversight committee in accordance with Sections 15278, 15280, and 15282 of the Act;
- (d) apply the Bond proceeds only to the specific purposes stated in the ballot proposition;
- (e) cause the creation of accounts into which bond proceeds shall be deposited; and
- (f) cause the preparation of an annual report pursuant to Government Code Sections 53410 and 53411.

**Section 8. Statement Regarding State Matching Funds.** The District anticipates that matching funds from the State of California, if available, may be required to complete a portion of the projects identified in Appendix A. As required pursuant to Education Code Section 15122.5, the following statement shall appear on the ballot: "Approval of this measure does not guarantee that the proposed project or projects that are the subject of bonds under this measure will be funded beyond the local revenues generated by this measure. The District's proposal for the project or projects described below may assume the receipt of matching state funds, which, if available, could be subject to appropriation by the Legislature or approval of a statewide bond measure."

**Section 9. No Teacher or Administrator Salaries.** Proceeds from the sale of the general obligation bonds authorized by the bond measure shall be used only for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities pursuant to Article XIII A and the Act, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

**Section 10. Delivery of this Resolution.** The Clerk of the Board is hereby directed to send a copy of this Resolution to (1) the County Registrar and (2) the Clerk of



the County Board of Supervisors. Pursuant to Education Code Section 5322, the Resolution shall be received by the County Registrar no later than 88 days prior to the election date, unless otherwise permitted by law.

The County Registrar is hereby requested to print the full text of the ballot measure in the ballot materials as it appears on Appendix A, and to provide all required notices of the election and other notices related thereto.

**Section 11. Consolidation of Election; Request to Provide Services.** The County Registrar and the County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on November 5, 2024, within the District.

Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the Board of Supervisors of the County is requested to permit the County Registrar to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the District agrees to reimburse the County in full upon presentation of a bill from the County, such services to include the publication of a formal Notice of School Bond Election and the mailing of the sample ballot and tax rate statement (described in Section 9401 of the Elections Code).

**Section 12. Ballot Arguments.** As provided in Elections Code Section 9501, any and all members of this Board are hereby authorized to act as an author of any ballot argument prepared in connection with the election, including a rebuttal argument.

**Section 13. Tax Rate Statement.** Pursuant to Elections Code Section 9400 and following, a tax rate statement has been prepared in the form attached hereto as Appendix C, which form of Tax Rate Statement is hereby approved for inclusion in the sample ballot. The President of the Board, the Superintendent, or any written designee of the foregoing, are hereby authorized to finalize and execute the tax rate statement, and to file said statement with the County Registrar, in accordance with Section 10 hereof.

**Section 14. Maturity Limit of Bonds.** The Bonds may be issued in series by the District from time to time, and each series of Bonds shall mature not more than the legal limit at the time of such issuance thereof. The Bonds shall be issued under the Act, under the provisions of Section 53506 *et seq.* of the Government Code, or under any other provision of law authorizing the issuance of general obligation bonds by school districts.

**Section 15. Estimates Included in Ballot Materials.** The measure and related tax rate statement authorized by this Resolution includes certain information that is based upon reasonable assumptions and current expectations, which may include information with respect to the amount of money required to repay issued bonds, the estimated rate of the approved tax per \$100,000 of assessed valuation, and the period through which the proposed tax supporting bond repayment will be levied and collected. Any such estimates have been provided by the District, in good faith, based upon information currently available to the District, but depend on numerous variables which are subject to variation and change over the term of the District's overall facilities and bond financing plan.

The estimates and projections set forth above shall not restrict the tax imposed in accordance with the bond measure. Such estimates and approximations are not intended by the Board to be additional restrictions on the District's bond program and bond

issuances and, other than the total principal amount of bonds authorized to be issued by the bond measure, shall not represent legal maximums or additional limitations on bond issuance.

**Section 16. Reimbursement.** The District hereby declares that it may pay certain costs of the projects listed in Appendix A prior to the date of issuance of bonds and, in such case, intends to use a portion of the proceeds of bonds for reimbursement of expenditures for the projects that are paid before the date of issuance of bonds.

**Section 17. Official Actions.** The President of the Board, the Superintendent of the District, the Chief Business Official, or any written designee of the foregoing, are hereby separately authorized and directed to execute and deliver to County officials any directions, requisitions or other writings, and to make any changes to the texts of the measure as described herein and in the tax rate statement, to conform to any legal requirements or the County Registrar, in order to cause the election to be held and conducted in the District.

**Section 18. Effective Date.** This resolution shall take effect on and after its adoption.

\* \* \* \* \*

The foregoing Resolution was adopted by the Board of Trustees of the Shasta Union High School District of Shasta County, being the Board authorized by law to make the designations therein contained, by the following vote, on July 9, 2024.

Adopted by the following votes:

AYES:

NOES:

ABSENT:

ABSTAIN:

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President of the Board

Attest:

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Secretary to the Board

## APPENDIX A

### FULL TEXT OF BOND MEASURE

*The full text of bond measure to be printed in the election material begins below the following line.  
Letter designation of measure shall be assigned and input by the County Registrar.*

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#### **BOND AUTHORIZATION**

By approval of this measure by at least 55% of the registered voters voting on the measure, the Shasta Union High School District (the “District”) will be authorized to issue and sell bonds of up to \$56,600,000 in aggregate principal amount, at interest rates not to exceed legal limits and to provide financing for the specific types of school facilities projects listed in the Bond Project List included below, subject to all the accountability requirements specified below.

#### **ACCOUNTABILITY REQUIREMENTS**

The provisions in this section are specifically included in this measure in order that the voters and taxpayers in the District may be assured that their money will be spent wisely. Expenditures to address specific facilities needs of the District will be in compliance with the requirements of Article XIII A, Section 1(b)(3), of the State Constitution and the Strict Accountability in Local School Construction Bonds Act of 2000 (codified at Education Code Sections 15264 and following.)

The Bonds may be issued under the provisions of the California Education Code (starting at Section 15100), under the provisions of the California Government Code (starting at Section 53506), or under any other provision of law authorizing the issuance of general obligation bonds by school districts. The Bonds may be issued in series by the District, from time to time, and each series of Bonds shall mature within the legal limitations set forth in the applicable law under which the Bonds are issued.

**Evaluation of Needs.** The Board of Trustees of the District (the “Board”) has identified detailed facilities needs of the District, and has determined which projects to finance from a local bond. The Board hereby certifies that it has evaluated safety, class size reduction, enrollment growth, and information technology needs in developing the Bond Project List described below.

**Independent Citizens’ Oversight Committee.** Following approval of this measure, the Board will establish an independent citizens’ oversight committee, under Education Code Sections 15278 and following, to ensure bond proceeds are expended only on the types of school facilities projects listed below. The committee will be established within 60 days of the date when the results of the election appear in the minutes of the Board.

**Performance Audits.** The Board will conduct annual, independent performance audits to ensure that the bond proceeds have been expended only on the school facilities projects listed below.

**Financial Audits.** The Board will conduct annual, independent financial audits of the bond proceeds until all of those proceeds have been spent for the school facilities projects listed below.

**Government Code Accountability Requirements.** As required by Section 53410 of the Government Code, (1) the specific purpose of the bonds is set forth in this Full Text of the Measure, (2) the proceeds from the sale of the bonds will be used only for the purposes specified in this measure, and not for any other purpose, (3) the proceeds of the bonds, when and if issued, will be deposited into a building fund to be held by the Shasta County Treasurer, as required by the Education Code, and (4) the Superintendent of the District shall cause an annual report to be filed with the Board of the District not later than January 1 of each year, which report shall contain pertinent information regarding the amount of funds collected and expended, as well as the status of the projects listed in this measure, as required by Sections 53410 and 53411 of the Government Code.

### **NO TEACHER OR ADMINISTRATOR SALARIES**

Proceeds from the sale of bonds authorized by this measure shall be used only for the purposes specified in Article XIII A, Section 1(b)(3), specifically the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, and the acquisition or lease of school facilities, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

### **STATE MATCHING FUNDS**

The following statement is included in this measure pursuant to Education Code Section 15122.5: Approval of this measure does not guarantee that the proposed projects that are the subject of bonds under this measure will be funded beyond the local revenues generated by this measure. The District's proposal for the projects described below may assume the receipt of matching state funds, which, if available, could be subject to appropriation by the Legislature or approval of a statewide bond measure.

### **INFORMATION ABOUT ESTIMATES AND PROJECTIONS INCLUDED IN BALLOT**

Voters are informed that any estimates or projections in the bond measure or ballot materials, including relating to estimated tax rates, the duration of issued bonds and related tax levies and collections are provided as informational only. Such amounts are estimates and are not maximum amounts or limitations on the terms of the bonds, the tax rate or duration of the tax supporting repayment of issued bonds. Such estimates depend on numerous variables which are subject to variation and change over the term of the District's overall facilities and bond financing plan, including but not limited to the amount of bonds issued and outstanding at any one time, the interest rates applicable to issued bonds, market conditions at the time of sale of the bonds, when bonds mature, timing of project needs and changes in assessed valuations in the District. As such, while such estimates and approximations are provided based on information currently available to the District and its current expectations, such estimates and approximations are not limitations

and are not binding upon the District. In addition, the abbreviated and condensed statement of the bond measure presented to voters which is subject to a word count limitation imposed by State law does not limit the scope and complete meaning of the measure provided in this Full Text of Bond Measure and related ballot materials.

### **BOND PROJECT LIST**

**Scope of Projects.** Bond proceeds will be expended on the modernization, renovation, expansion, acquisition, construction/reconstruction, rehabilitation, and/or replacement of school facilities of the District, including the furnishing and equipping of school facilities, at all current and future sites and properties.

**School Facility Project List.** The items presented on the following list provide the types of school facilities projects authorized to be financed with voter-approved bond proceeds at all existing and new school District sites including:

- Enterprise High School – Built in 1955
- Foothill High School – Built in 1999
- Pioneer High School – Built in 1967
- Shasta High School – Built in 1950
- University Preparatory High School – Built in 1927

Specific examples included on this list are not intended to limit the types of projects described and authorized by this measure. The following types of projects are authorized:

- Upgrade, repair or replace outdated infrastructure including leaky roofs, electrical and lighting, flooring, deteriorating plumbing, sewer and drainage systems.
- Modernize, expand, and construct career technical education labs, classrooms, and buildings to better prepare students for jobs after high school.
- Make health, safety and security improvements, including fencing, campus entrance/ access, fire alarms, and communication systems.
- Repair or replace outdated heating, ventilation and air-conditioning systems (HVAC).
- Upgrade technology infrastructure and wiring, including providing access to computers and classroom technology.
- Construct, modernize, or replace classrooms, restrooms, and other student support facilities, including providing updated furnishings and equipment to facilitate a modern learning environment.
- Construct or replace outdated temporary portables with permanent classrooms.
- Upgrade physical education spaces, athletic fields and other facilities for school and community use, including convening, exercise and training facilities, courts, pools, and locker rooms.
- Construct, repair, replace and/or upgrade walkways, paved surfaces, turf, grounds, lighting and landscaping improvements, including irrigation.
- Update and reconfigure parking lots and drop off areas to improve campus traffic, student and pedestrian safety.
- Abate and remove hazardous materials identified prior to or during construction.

**Incidental Expenses.** Each of the bond projects described in this Bond Project List include

the costs of furnishing and equipping such facilities, and all costs which are incidental but directly related to the types of projects described above. Examples of incidental costs include, but are not limited to: costs of design, engineering, architect and other professional services, facilities assessments, inspections, site preparation, utilities, landscaping, painting, bond project construction management, administration and other planning and permitting, legal, accounting and similar costs; independent annual financial and performance audits; a customary construction contingency; abatement, demolition and disposal of existing structures; the costs of interim housing and storage during construction including relocation and construction costs incurred relating to interim facilities; the preparation or restoration of construction, renovation or remodeling; rental or construction of storage facilities and other space on an interim basis for materials and other equipment and furnishings displaced during construction; costs of relocating facilities and equipment as needed in connection with the projects; interim classrooms and facilities for students, administrators, and school functions, including modular facilities; federal and state-mandated safety upgrades; addressing unforeseen conditions revealed by construction/modernization and other necessary improvements required to comply with existing building codes, including the Field Act; access requirements of the Americans with Disabilities Act; and costs of the election; bond issuance costs; and project administration during the duration of such projects, as permitted by law.

Furnishing and Equipping. Each project is assumed to include its share of furniture, fixtures, equipment, architectural, engineering, and similar planning costs, program/project management, staff training expenses and a customary contingency for unforeseen design and construction costs. In addition to the listed projects stated above, the list also includes the acquisition of a variety of instructional, maintenance and operational equipment, including the reduction or retirement of outstanding lease obligations and interim funding incurred to advance fund projects from the list; installation of signage and fencing; payment of the costs of preparation of all facility planning, facility studies, assessment reviews, facility master plan preparation and updates, environmental studies (including environmental investigation, remediation and monitoring), design and construction documentation, and temporary housing of dislocated District activities caused by construction projects. The upgrading of technology infrastructure includes, but is not limited to, computers, projectors, portable interface devices, servers, switches, routers, modules, sound projection systems, printers, digital white boards, document projectors, telephone system, call manager and network security/firewall, wireless technology systems and other miscellaneous equipment.

Alternations to Scope; Acquisition of Real Property. The scope and nature of any of the specific projects described above may be altered by the District as required by conditions that may arise during the course of design and construction. In the event that a modernization or renovation project is more economical for or otherwise determined by the Board to be in the best interests of the District to be undertaken as new construction, this bond measure authorizes said new construction including land acquisition, relocation and construction at a new or alternative site, and/or demolition and reconstruction and/or repurposing on the original site, including an expanded site, and all costs relating thereto. For any project involving rehabilitation or renovation of a building or the major portion of a building, the District shall be authorized to proceed with new construction instead, if the Board determines that replacement and new construction is more economically practical than rehabilitation and renovation, considering the building's age, condition, expected remaining life, and other relevant factors.

In addition, this measure authorizes the acquisition of real property, including necessary

rights of ways or other real property interests required to expand District facilities, to provide access to school or other District facilities, or to provide additional school or related facilities.

Interim Financing Included; Joint Use Projects Authorized. Authorized projects include paying and/or prepaying interim or previously obtained financing for the types of projects included on the Bond Project List, such as bond anticipation notes, and includes prepayment of lease payments to acquire title to facilities and/or equipment previously financed. Projects may also be undertaken on a joint use basis with other public entities.

Bond Project List Not in Order of Priority; Board Determines Prioritization. Approval of this bond measure does not guarantee that the proposed projects will be funded beyond the local revenues generated by the measure. The District's capital needs currently exceed the amount of bonds the voters are being asked to authorize. The order in which particular projects are listed is not intended to suggest priority for funding or completion, and itemization of projects in the list above does not guarantee that all such projects will be undertaken. Project priorities will be determined by the Board. The ability of the District to undertake and complete the listed projects is subject to numerous variables including the adequacy and availability of sufficient funding sources. The District is unable to anticipate all unforeseen circumstances which may prevent some of the projects listed above from being undertaken or completed.

Interpretation. The terms of this bond measure and the words used in the Bond Project List shall be interpreted broadly to effect the purpose of providing broad and clear authority for the officers and employees of the District to provide for the school facilities projects the District proposes to finance with the proceeds of the sale of bonds authorized by this proposition within the authority provided by law, including Article XIII A, Section 1(b)(3) of the California Constitution, Education Code Section 15000 *et seq.* and the Strict Accountability in Local School Construction Bonds Act of 2000. Words used in the Bond Project List such as repair, improve, upgrade, expand, modernize, renovate, and reconfigure are used to describe school facilities projects in plain English but are not intended to expand the nature of such projects beyond what is authorized by law. As such, in accordance with legal requirements, the Bond Project List does not authorize, and shall not be interpreted to authorize, expending proceeds of the sale of bonds authorized by this proposition for current maintenance, operation or repairs.

Severability. The Board hereby declares, and the voters by approving this Bond Measure concur, that every section and part of this bond proposition has independent value, and the Board and the voters would have adopted each provision hereof regardless of every other provision hereof. Upon approval of this measure by the voters, should any part be found by a court of competent jurisdiction to be invalid for any reason, all remaining parts hereof shall remain in full force and effect to the fullest extent allowed by law, and to this end the provisions of this bond measure are severable.

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*The Full Text of Measure ends at the above line.*



## **APPENDIX B**

### **ABBREVIATED FORM OF BOND MEASURE**

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To improve the quality of education at local high schools; replace leaky roofs; construct, upgrade, and modernize classrooms, restrooms, and career technical labs; upgrade electrical, plumbing, HVAC systems; make safety/security improvements; shall Shasta Union High School District's measure be adopted authorizing \$56,600,000 of bonds at legal rates, generating average \$4,100,000 annually, while bonds are outstanding, at average rates of \$14.39 per \$100,000 assessed value, with annual audits, citizens' oversight, NO money for salaries and all money staying local?

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## APPENDIX C

### TAX RATE STATEMENT

An election will be held in the Shasta Union High School District (the "District") on November 5, 2024, to authorize the sale of up to \$56,600,000 in general obligation bonds. The following information is submitted in compliance with Sections 9400-9404 of the Elections Code of the State of California. Such information is based upon the best estimates and projections presently available from official sources, upon experience within the District, and other demonstrable factors.

Based upon the foregoing and projections of the District's assessed valuation, the following information is provided:

1. The best estimate of the average annual tax rate that would be required to fund this bond issue over the entire duration of the bond debt service, based on estimated assessed valuations available at the time of filing of this statement, is \$14.39 per \$100,000. It is currently expected that the tax will be collected until fiscal year 2058-59.

2. The best estimate of the highest tax rate that would be required to fund this bond issue, based on estimated assessed valuations available at the time of filing this statement, is \$29.50 per \$100,000 of assessed valuation. This rate is projected to apply in each fiscal year that bonds are outstanding.

3. The best estimate of total debt service, including principal and interest, that would be required to be repaid if all the bonds are issued and sold will be approximately \$125,300,000.

These estimates are based on projections derived from information obtained from official sources, and are based on the assessed value (not market value) of taxable property on the County's official tax rolls. In addition, taxpayers eligible for a property tax exemption, such as the homeowner's exemption, will be taxed at a lower effective tax rate than described above. Property owners should consult their own property tax bills and tax advisors to determine their property's assessed value and any applicable tax exemptions. The attention of all voters is directed to the fact that the foregoing information is based upon projections and estimates only, which amounts are not maximum amounts and durations and are not binding upon the District. The actual debt service, tax rates and the years in which they will apply may vary depending on the timing of bond sales, the par amount of bonds sold at each sale and actual increases in assessed valuations. The timing of the bond sales and the amount of bonds sold at any given time will be determined by the District based on the need for project funds and other considerations. Actual assessed valuations will depend upon the amount and value of taxable property within the District as determined by the County Assessor in the annual assessment and the equalization process.

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Superintendent  
Shasta Union High School District

## SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** KYA Group change order 1 for the U-Prep Artificial Turf Field project

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**  
KYA Group has submitted the following change order for the U-Prep Artificial Turf Field Project in the amount of \$81,050.94.

KYA Group		
Uprep Artificial Turf Field		
#	Description	Amount
1	The field contains soft spots that do not meet the compacting requirements for the installation of the turf field. To remedy this, KYA is excavating 12" of the failed subgrade and replacing it with 3/4" aggregate base rock. The current estimate of the area to be excavated is 7,000 square feet.	\$81,050.94
<b>Total</b>		<b>\$81,050.94</b>



PCO # 1  
DATE: 6/18/24  
PROJECT #: P-0100368  
CONTRACT #: \_\_\_\_\_

PROJECT NAME: Shasta Union High School District - UPrep - Artificial Turf Field

TO: David Flores  
2200 Eureka Way  
Redding, CA 96001

FROM: KYA Services  
3235 Sunrise Blvd., Suite 3  
Rancho Cordova, CA 95742

Scope: Excavate the top 12" section failed subgrade and replace it with 3/4" aggregate base rock. Billing will be by the total square feet accumulated, currently estimated 7000 Square feet. Place grade and compact 67,000 SF 1" thick aggregate base on football field after completion of dig outs. Due to equipment and haul trucks the square footage could increase due to the extreme weight on the existing field surface causing further failure.

		ADD	DEDUCT
A	Labor, Material and Equipment Charge:	\$73,682.67	\$0.00
B		\$0.00	\$0.00
C		\$0.00	\$0.00
D	Subtotal:	\$73,682.67	\$0.00
E	10% Mark ups:	\$7,368.27	
F	Subtotal:	\$81,050.94	
G			
H	Total:	\$81,050.94	\$0.00
I	Impact Contract Days:		

ORIGINAL CONTRACT AMOUNT: \$761,364.89  
PREVIOUSLY APPROVED CHANGE ORDERS: \_\_\_\_\_  
AMOUNT OF CURRENT PCO: \$81,050.94  
NEW CONTRACT TOTAL: \$842,415.83

Approved By: 

Approval Date: June 18, 2024

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** District DSA Inspector of Record Contract

**PREPARER:** David Flores, Chief Business Official

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

**BACKGROUND:**

Requesting approval to engage John I. Pospishil Consulting & Inspection Services as the DSA Inspector of Record for the district wide shade structure projects. We are required to have an inspector of record for any project requiring DSA oversight. The fee for the services is estimated at \$52,000 depending on the length of the project. The contract is attached for your review.

**JOHN I. POSPISHIL**  
**CONSULTING & INSPECTION SERVICES**

97830 South Bank Chetco River Road, Brookings, OR 97415

Email: JohnPospishil@ymail.com

Mobile: (541) 760-7767

June 22, 2024

**Shasta Union High School District**

2200 Eureka Way, Suite B

Redding, CA 96001

**Attention:** Sara Pruett, Administrative Assistant-Business Services

**SUBJECT: Proposal for DSA IOR Inspection Services, for the Shade Structure Project at Redding, CA (4 DSA Projects):**

- 1) Pioneer High School, DSA App. #02-122229.
- 2) Foothill High School, DSA App. #02-122230.
- 3) Enterprise High School, DSA App. #02-122231.
- 4) Shasta High School, DSA App. #02-122232.

**Estimated Summary of Project:**

1. Construction Duration is estimated from July 1, 2024, to August 31, 2024, during the School District's Summer. **Other Inspector Commitments:** John Pospishil is currently between two other large DSA Projects and is therefore available for this project; The next DSA Project has a tentative start date in September 2024 at Eureka, CA.
2. Scope of the Construction is substantially Shade Structures, plus related Sitework, Plumbing, Electrical and ADA.

**Summary of IOR Services:**

Consistent with DSA requirements, IOR will be onsite during the field construction period to meet all IOR duties, including specific scheduled inspections of work prior to cover-up of the work, and inspections as required for work requiring Continuous Inspection and for work requiring Periodic Inspection, and Oversight of Special Inspectors, including IOR's duty to have Personal Knowledge of all work performed, as all set forth in DSA Regulations. It is assumed that the IOR will be onsite Monday through Friday during the project duration. IOR will also provide services as needed for Project Completion Close-Out.

**Fee Structure:**

DSA IOR Inspection Services will be personally provided, by John Pospishil, for this Project by a flat monthly rate (For all 4 Projects), for each month during Construction and until Substantial Completion of Construction, excluding weekends and recognized California Holidays, at \$26,000 per month, due no later than 30 days after services are provided.

There are no hidden additional costs; the flat rate includes administrative costs, travel costs, lodging, overhead, etc.

An Invoice will be typically submitted by John Pospishil to SUHSD on the 25<sup>th</sup> of each month.

Overtime, such as for weekends or holidays or for unusual extensive hours during the week is 1.5 times a base rate of \$140.00 per hour; Related costs, may apply for lodging, travel, and a minimum show-up charge of 5-hours.

**Inspectors Onsite Office Trailer, by others:**

As common in the industry, the IOR will be provided with a separate operational Office Trailer onsite by the School District, through the Construction Contractor, as confirmed on the Drawing G001 VI. INSPECTOR – OWNER – FIELD OFFICE.

**DSA Approved Construction Documents, by others:**

As is common in the industry, the IOR will be provided with hard copies of all DSA approved construction documents, typically provided by the Architect as required per DSA PR 13-01, 1.12. Drawings must be DSA Stamped Approved. The IOR's overhead does not include the printing costs of construction documents, such as Project Drawings and Specifications.

**Documents Incorporated Herein by Reference:**

Emailed from SUHSD on June 21, 2024:

- 1) Drawings pending DSA Approval for all four projects.

Emailed to SUHSD on June 21, 2024:

- 1) Resume, which includes a list of Construction Project Experience (8 Pages Total).
- 2) Professional Liability Insurance by Lloyd's of London, obtained through Redwoods Leavitt Insurance Agency (10 Pages).
- 3) Personal Liability Umbrella Policy by State Farm (4 Pages).
- 4) Automobile Insurance by State Farm for both automobiles (2 Pages).

**IT IS SO UNDERSTOOD, AGREED AND ACCEPTED:**

SHASTA UNION HIGH SCHOOL DISTRICT:

Printed Name and Title: \_\_\_\_\_

_____	_____
Signature	Date

JOHN I. POSPISHIL  
CONSULTING & INSPECTION SERVICES:

_____	_____
John I. Pospishil	Date

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Student Discipline

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☐ Action  
☐ Discussion  
☒ Information

**BACKGROUND:**

Per the Board's request, the Associate Superintendent of Instructional Services annually provides data on the academic status and educational placement of SUHSD students expelled or involuntarily transferred in the 2023-2024 school year.

**REFERENCES:**

BP 5144.1



### 2023-2024 Involuntary Transfer Summary

File No.	Exit School	ID #	Reason for Transfer	Hearing Date	Transfer Date	Involuntary or Voluntary	Duration	Eligible for Re-Entry	Placement	Grade	Sp.Ed.	Current Status
23-01	EHS	168262	48900 a(2)	9/19/2023	NA	NA	Return to school	NA	EHS	11	No	EHS
23-02	EHS	168979	48900c	9/28/2023	9/29/2023	Involuntary	Remainder and Following	6/6/2024	PHS	11	No	SCA
23-03	EHS	173893	48900.4	10/17/2023	10/18/2023	Involuntary	Remainder and Following	6/6/2024	PHS	11	No	Left District 1/10/24
23-04	EHS	172979	48900 a(1)	10/24/2023	10/25/2023	Involuntary	Remainder	12/21/2023	PHS	9	No	Left District 10/27/23
23-05	EHS	172992	48900 a(1)	10/24/2023	10/27/2023	Involuntary	Remainder	12/21/2023	PHS	9	No	FHS
23-06	FHS	172248	48900.4	10/31/2023	11/1/2023	Involuntary	Remainder and Following	6/6/2024	PHS	9	No	PHS
23-07	FHS	170407	48900c	11/2/2023	NA	NA	Return to school	NA	FHS	10	No	PHS
23-08	EHS	173856	48900c	11/8/2023	11/9/2023	Involuntary	Remainder and Following	6/6/2024	PHS	9	No	PHS
23-09	EHS	172841	48900g	11/8/2023	11/9/2023	Involuntary	Remainder and Following	6/6/2024	PHS	9	Yes	Left District 4/16/24
23-10	EHS	172859	48900.4	11/14/2023	11/15/2023	Involuntary	Remainder and Following	6/6/2024	PHS	9	No	PHS
23-11	EHS	172951	48900 a(1)	11/14/2023	11/15/2023	Involuntary	Remainder and Following	6/6/2024	PHS	9	No	PHS
23-12	FHS	169025	48900.4	11/29/2023	11/30/2023	Voluntary	Remainder and Following	6/6/2024	SCA	11	No	SCA
23-13	EHS	170700	48900.4	11/29/2023	12/4/2023	Voluntary	Remainder and Following	6/6/2024	SCA	10	No	SCA
23-14	EHS	172817	48900 a(2)	11/30/2023	12/1/2023	Involuntary	Remainder and Following	6/6/2024	PHS	9	No	Left District 6/6/24
23-15	EHS	172757	48900 a(1)	11/30/2023	12/1/2023	Involuntary	Remainder and Following	6/6/2024	PHS	9	No	PHS
23-16	EHS	173608	48900c	12/7/2023	12/8/2023	Involuntary	Remainder and Following	6/6/2024	PHS	9	No	Left District 12/7/23
23-17	SHS	170515	48900a2	1/8/2024	1/9/2024	Involuntary	Remainder and Following	12/19/2024	PHS	10	Yes	PHS
23-18	SHS	173748	48900a(1)	1/9/2024	1/10/2024	Involuntary	Remainder and Following	12/19/2024	PHS	9	No	PHS
23-19	EHS	168436	48900c	1/9/2024	1/10/2024	NA	Return to School	NA	EHS	11	Yes	EHS
23-20	SHS	172575	48900.4	1/16/2024	1/17/2024	Involuntary	Remainder	6/6/2024	PHS	9	Yes	PHS
23-21	FHS	172215	48900a(1)	2/1/2024	2/2/2024	Involuntary	Remainder	6/6/2024	PHS	9	Yes	Left District 3/11/24
23-22	EHS	173879	48900b	2/8/2024	2/9/2024	Involuntary	Remainder and Following	12/19/2024	PHS	10	No	PHS
23-23	EHS	172761	48900c	2/27/2024	2/9/2024	Involuntary	Remainder	6/6/2024	PHS	9	No	PHS
23-24	EHS	172952	48900c	2/27/2024	2/28/2024	Involuntary	Remainder and Following	12/19/2024	PHS	9	No	PHS
23-25	EHS	173051	48900c	3/11/2024	3/12/2024	Voluntary	Remainder and Following	12/19/2024	SHS	9	No	SHS
23-26	FHS	170409	48900j	3/11/2024	3/12/2024	Voluntary	Remainder and Following	12/19/2024	SCA	10	No	SCA
23-27	SHS	172296	48900a(1)	3/21/2024	3/22/2024	Voluntary	Remainder and Following	12/19/2024	PHS	9	No	PHS
23-28	EHS	172950	48900.4	3/25/2024	3/24/2024	Involuntary	Remainder and Following	12/19/2024	PHS	9	No	PHS
23-29	FHS	172242	48900.4	3/28/2024	3/28/2024	Involuntary	Remainder and Following	12/19/2024	PHS	9	No	PHS
23-30	SHS	172494	48900a(1)	4/11/2024	4/12/2024	Involuntary	Remainder and Following	12/19/2024	PHS	9	No	PHS
23-31	SHS	173699	48900c	5/21/2024	8/14/2024	Involuntary	2024-2025 School Year	6/4/2024	PHS	9	No	SHS

### 2023-2024 Expulsion Summary

23-01	SHS	170336	48915a(5)	1/8/2024	1/9/2024	Expulsion	Remainder and Following	12/19/2024	PHS	10	No	PHS
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Involuntary Transfer Offenses  
Education Code 48900

- a(1) Caused, attempted to cause, or threatened to cause physical injury to another person.
- a(2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished a firearm, knife, explosive, or other dangerous object, unless, in the case of possession of an object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to a person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Caused or attempted to cause damage to school property or private property.
- (g) Stole or attempted to steal school property or private property.
- (h) Possessed or used tobacco, or products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit the use or possession by a pupil of his or her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- (l) Knowingly received stolen school property or private property.
- (m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness in a school disciplinary proceeding for purposes of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
- (q) Engaged in, or attempted to engage in, hazing.
- (r) Engaged in an act of bullying (physical, verbal, or electronic act).
- .2 Sexual harassment
- .3 Caused, attempted to cause, threatened to cause, or participated in an act of, hate violence
- .4 Intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment.
- .7 Made terroristic threats against school officials or school property

Expulsion Offense  
Education Code 48915

- a(5) Committed Assault/Battery on School Employee

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Supplemental Book Adoption

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☒ Action  
☒ Discussion  
☐ Information

**BACKGROUND:**

The English Department has requested to adopt the following new supplemental book for

Academic ELP I & II: La Linea

The Board will conduct the first reading of the book at the July 9, 2024 regular Board meeting. Associate Superintendent Leo Perez has read the book and recommends approval.

SHASTA UNION HIGH SCHOOL DISTRICT

**Application for Supplementary Text Adoption**

The following supplementary text is recommended for adoption in the Shasta Union High School District beginning with the 24/25 school year.

Title: la línea

Author: Ann Jaramillo

Publisher: Square Fish / MacMillan

Edition: 1st Copyright Date: 2006 List Price: \$ 7.59

Approximate Number Needed: 25 Total Estimated Cost of Adoption: \$ 189.75

Subject or Course in which the supplementary text will be utilized: \_\_\_\_\_

Academic ELD One + Two

Grade level and ability group: grades 9-12 with support

Lexile Level: ≈ 700

Please indicate the length of time for which this supplementary text will be satisfactory and usable:

indefinitely

Please state the reason(s) the committee is recommending this supplementary text:

Our English Learners will benefit greatly from reading a full-length work with familiar settings, themes, and plot. We lack books to teach with the whole class in ELD.

What criteria were used to evaluate this book?

lexile is attainable, familiar concepts help emergent readers grasp plot, traditional "Hero's Journey" motif, high-quality literary devices throughout, relevance to students' experiences.

Does the book contain material that may be considered objectionable, offensive, or controversial? \_\_\_\_\_

Yes \_\_\_\_\_ No X If yes, please explain:

main character is a young boy from Guatemala on a long journey to cross the US/Mexico border. This act is not glorified nor is it villified. One brief mention of hearing a shot fired, but no graphic descriptions.

D324 IS 01/2020

Title: la línea  
Author: Ann Jaramillo  
Publisher: Square Fish / MacMillan

Recommended for adoption by:

EHS Department Chair	<u>Robbin Jack</u> Print Name	<u>[Signature]</u> Signature	<u>3/25/24</u> Date
FHS Department Chair	<u>Claire Hamar</u> Print Name	<u>[Signature]</u> Signature	<u>3/26/24</u> Date
SHS Department Chair	<u>Jim Jordan</u> Print Name	<u>[Signature]</u> Signature	<u>4/23/24</u> Date
District Department Chair	<u>Andrea Cota</u> Print Name	<u>[Signature]</u> Signature	<u>4/15/24</u> Date

I have examined the report and recommend the adoption of this supplementary text by the Governing Board of Trustees.

Assoc Superintendent, IS	<u>Leo Perez</u> Print name	<u>[Signature]</u> Signature	<u>6/26/24</u> Date
Superintendent	<u>Jim Cloney</u> Print Name	<u>[Signature]</u> Signature	<u>6/27/24</u> Date

The above supplementary text was adopted by the Governing Board of Trustees.

1<sup>st</sup> Reading \_\_\_\_\_  
Date

2<sup>nd</sup> Reading \_\_\_\_\_  
Date

Board Approval \_\_\_\_\_  
Date

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** District Department Chair End-of-Year Reports

**PREPARER:** Leo Perez  
Associate Superintendent of Instructional Services

**RECOMMENDATION:** ☐ Action  
☐ Discussion  
☒ Information

**BACKGROUND:**

The District has provided copies of the District Department Chair end-of-year reports. These reports summarize each department's activities and accomplishment of District goals during the 2023-24 school year.

**REFERENCES:**

Copies of the District Department Chair End-of-Year Reports will be sent to Board Members under separate cover. Copies can be made available to the public by contacting the District Office at (530) 241-3261.

# SHASTA UNION HIGH SCHOOL DISTRICT

**SUBJECT:** Declaration of Need for Fully Qualified Educators

**PREPARER:** Jason Rubin  
Associate Superintendent of Human Resources

**RECOMMENDATION:** ☒ Action  
☐ Discussion  
☐ Information

## **BACKGROUND:**

The Declaration of Need is an annual form submitted to the Commission on Teacher Credentialing (CTC) by public school districts. This form must be on file with the Commission if the District is anticipating the employment or re-employment of a teacher in need of an Emergency CLAD (Cross-cultural, Language and Academic Development) Permit or a Limited Assignment Permit for the 2024-25 school year. This is a precautionary step taken by the District each year. At this time, we do not anticipate the need to hire any teachers in need of an Emergency CLAD (Cross-cultural, Language and Academic Development) Permit or a Limited Assignment Permit for the 2024-25 school year. However, should the need arise, this declaration needs to be approved and on file with the CTC. We recommend your approval.



State of California  
Commission on Teacher Credentialing  
Certification Division  
1900 Capitol Avenue  
Sacramento, CA 95811-4213

Email: [credentials@ctc.ca.gov](mailto:credentials@ctc.ca.gov)  
Website: [www.ctc.ca.gov](http://www.ctc.ca.gov)

## DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2024-25

Revised Declaration of Need for year: \_\_\_\_\_

### FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: Shasta Union High School District District CDS Code: 70136

Name of County: Shasta County CDS Code: 45

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 07 / 09 / 24 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2025.

Submitted by (Superintendent, Board Secretary, or Designee):

\_\_\_\_\_  
Name Signature Title

\_\_\_\_\_  
Fax Number Telephone Number Date

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
E-Mail Address

### FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County \_\_\_\_\_ County CDS Code \_\_\_\_\_

Name of State Agency \_\_\_\_\_

Name of NPS/NPA \_\_\_\_\_ County of Location \_\_\_\_\_



The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on \_\_\_\_/\_\_\_\_/\_\_\_\_, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, \_\_\_\_\_.

► **Enclose a copy of the public announcement**  
Submitted by Superintendent, Director, or Designee:

_____	_____	_____
Name	Signature	Title
_____	_____	_____
Fax Number	Telephone Number	Date
_____		
Mailing Address		
_____		
E-Mail Address		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

**AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS**

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	_____
Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization:	
_____	
Resource Specialist	_____
Teacher Librarian Services	_____
Emergency Transitional Kindergarten (ETK)	_____

**LIMITED ASSIGNMENT PERMITS**

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	
TOTAL	

**Authorizations for Single Subject Limited Assignment Permits**

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture		Mathematics	
Art		Music	
Business		Physical Education	
Dance		Science: Biological Sciences	
English		Science: Chemistry	
Foundational-Level Math		Science: Geoscience	
Foundational-Level Science		Science: Physics	
Health		Social Science	
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	

**EFFORTS TO RECRUIT CERTIFIED PERSONNEL**

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to [www.cde.ca.gov](http://www.cde.ca.gov) for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

**EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL**

Has your agency established a District Intern program? Yes      No

If no, explain. \_\_\_\_\_

Does your agency participate in a Commission-approved college or university internship program? Yes              No

If yes, how many interns do you expect to have this year? \_\_\_\_\_

If yes, list each college or university with which you participate in an internship program.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If no, explain why you do not participate in an internship program.

\_\_\_\_\_

\_\_\_\_\_